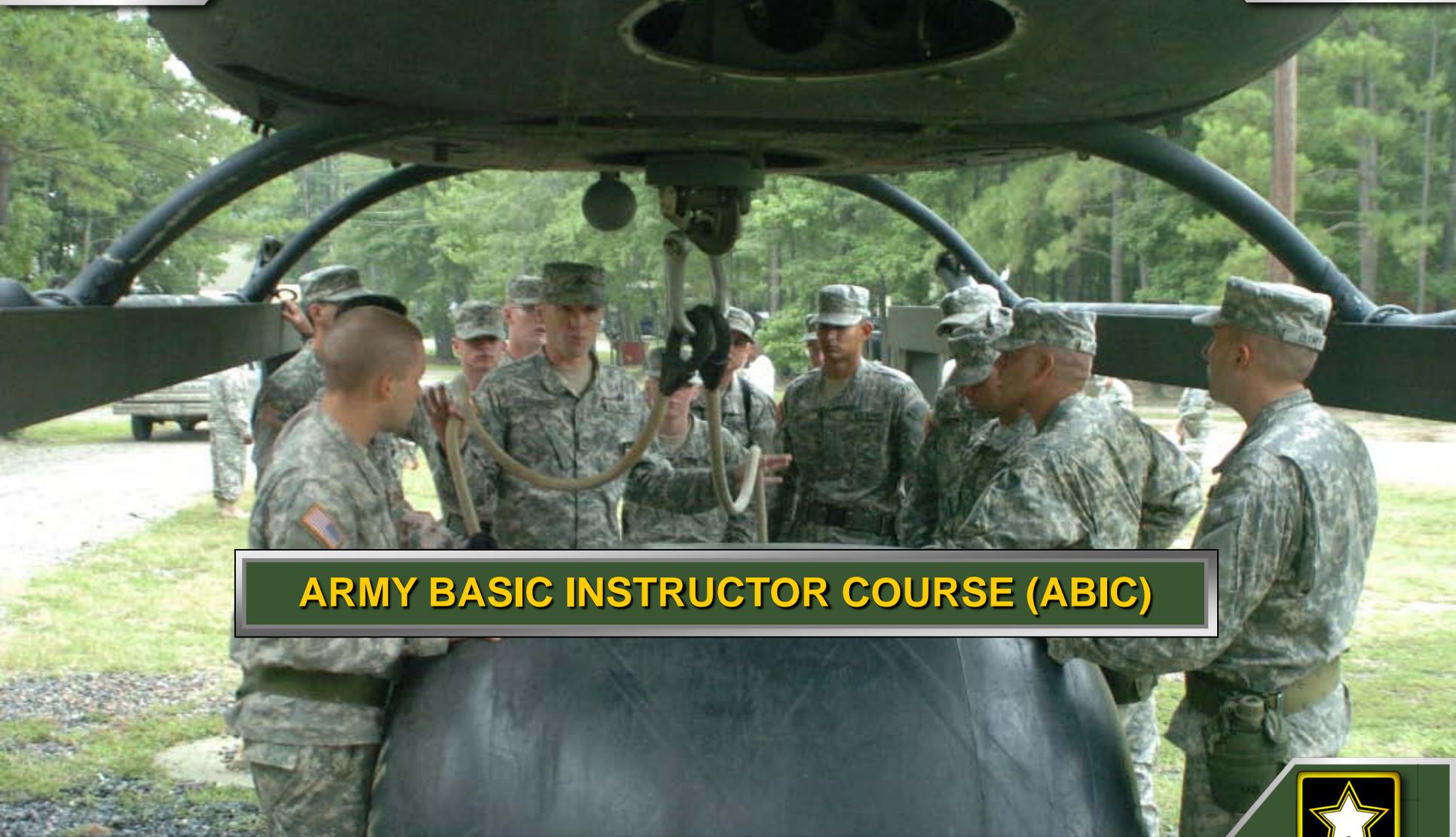


Deliver Instruction



ARMY BASIC INSTRUCTOR COURSE (ABIC)

Deliver Instruction

Module 5 TLO: Deliver Instruction

ACTION: Deliver Instruction

CONDITION: Given lesson references, a lesson plan to present, and student's personal notes

STANDARD: The student:

- Communicated class rules and procedures
- Established credibility
- Managed media effectively

(Continued on the next slide)

Deliver Instruction

Module 5: TLO (Cont.)

- STANDARD:**
- Delivered instruction using the Conference method of instruction
 - Delivered instruction using the Demonstration/PE method of instruction
 - Delivered instruction combining the Conference method of instruction and the Demonstration/PE method of instruction

Deliver Instruction

ELO A: Communicate Class Rules and Procedures

- ACTION:** Communicate Class Rules and Procedures
- CONDITION:** Given lesson references, a lesson plan to present, and student's personal notes
- STANDARD:** The student:
- Defined classroom rules/procedures
 - Established standards for successful course performance
 - Explained procedures to get administrative or academic help

Deliver Instruction

Classroom Rules

Inform students of classroom rules and procedures

- **Safety considerations**
- **Environmental considerations**
- **Interaction and conduct**
- **Assistance procedures**



Deliver Instruction

ELO A Summary: Communicate Class Rules and Procedures

- Define classroom rules and procedures
- Establish standards for successful performance in the course
- Explain procedures to get administrative or academic help

Deliver Instruction

ELO B: Establish Instructor Credibility

ACTION: Establish instructor credibility

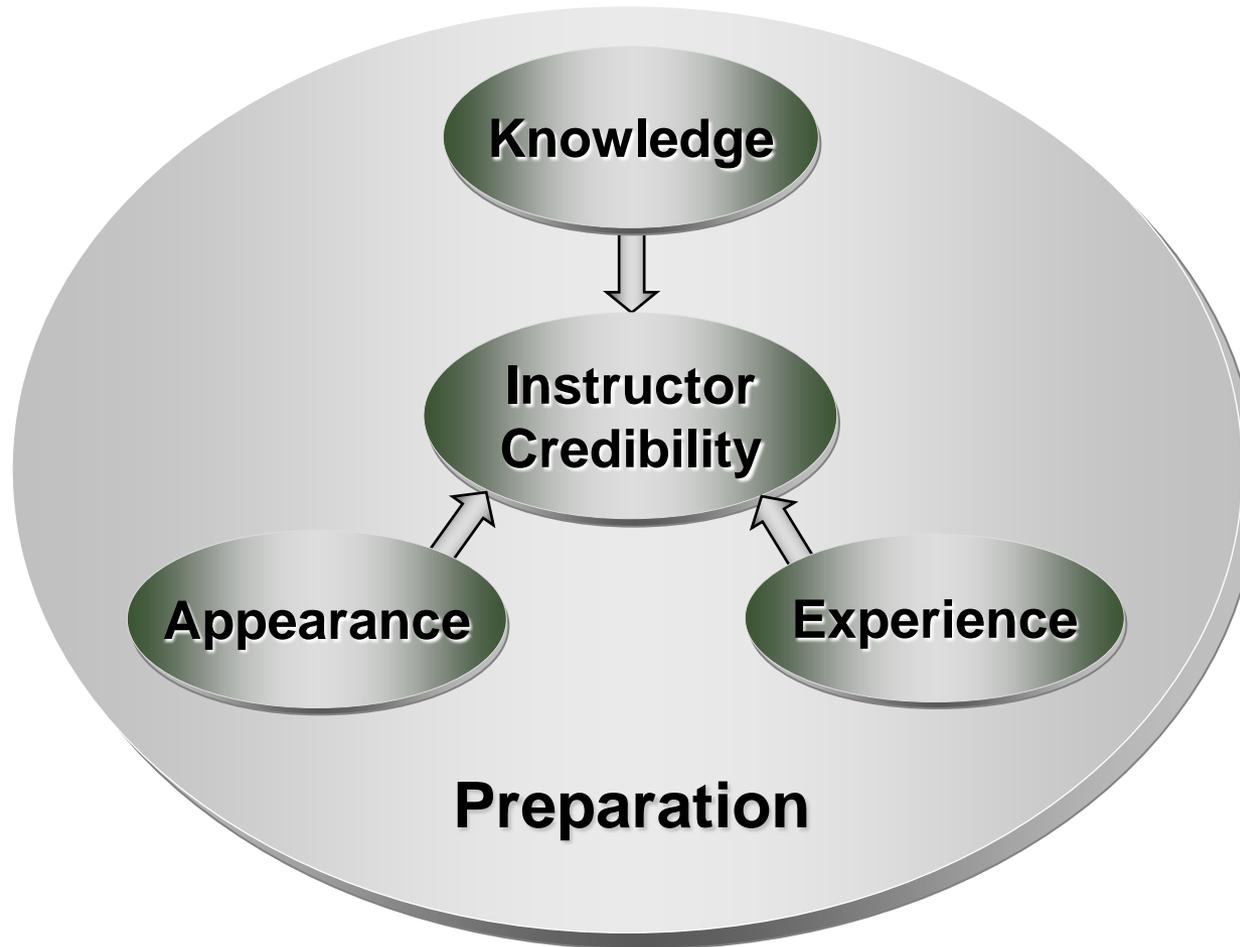
CONDITION: Given lesson references, a lesson plan to present, and student's personal notes

STANDARD: The student:

- Introduced self and relevant experiences
- Established rapport with each student during student introductions

Deliver Instruction

Establishing Credibility



Credibility and Rapport

Maintaining credibility and building rapport

- **Professional behavior:**
Treat student with respect, never disparage or use sarcastic overtones
- **Interaction with the student:**
Conversing with students is an active part of the instructional process
- **Answer questions:**
Never make up an answer

Deliver Instruction

“Why am I qualified to teach this course?”



PE

ELO B Summary: Establish Instructor Credibility

Establishing instructor credibility is a combination of:

- Knowledge
- Experience
- Appearance
- Preparation

ELO C: Manage Media Effectively

- ACTION:** Manage media effectively
- CONDITION:** Given lesson references, a lesson plan to present, and student's personal notes
- STANDARD:** The student:
- Demonstrated effective use of media
 - Selected varied media throughout the lesson to engage the learners and maintain their attention
 - Transitioned between media types smoothly and quickly

Purpose of Media/Training Aids

- Reduce time and development costs
- Improve training efficiency & information retention
- Help clarify and highlight specific points
- Promote student focus and interest
- Improve information retention
- Provide realistic, effective training w/o the cost associated with operational equipment

Deliver Instruction

Proper Use of Media/Training Aids

Type	Advantages	Disadvantages
Print	Quick, Easy, Cheap	Not Hands-on
Video	Movement, Subtle Differences	Costly
Training Device	High Quality Hands-on	Slow to Develop, Costly
Actual Equipment	Best Quality, Best Hands-on	Costly, Sometimes Unsafe

Deliver Instruction

Transitions

- Lead from one idea to another
- Glue that holds presentation/instruction together
- Practice, be familiar with media
- Have back-up plans
- Do not waste time attempting to correct technical problems

ELO C Summary: Manage Media Effectively

- Different types of media/training aids
- Selection of media
- Transitioning between media

Deliver Instruction

ELO D: Conference Method of Instruction

- ACTION:** Deliver instruction using the Conference method of instruction
- CONDITION:** Given a lesson plan to present, supporting media, a classroom, and time to prepare
- STANDARD:** The student:
- Identified Conference method components
 - Developed basic lesson plan
 - Used questions effectively to check on learning

(Continued on the next slide)

Deliver Instruction

ELO D: Conference Method of Instruction (Cont.)

- STANDARD:**
- **Delivered instruction using the Conference method of instruction in accordance with the Performance Evaluation Checklist (PEC). The presentation must be within +/- 5 minutes of the 20 minute period assigned.**



Deliver Instruction

Conference Method Defined

- Student-centered instruction in which the instructor leads a discussion of the learning objective
- Student participation is elicited



Deliver Instruction

Conference Method Types

Directed Discussion

Instructor guides the student discussion to clearly articulate and apply the facts, principles, concepts, or procedures

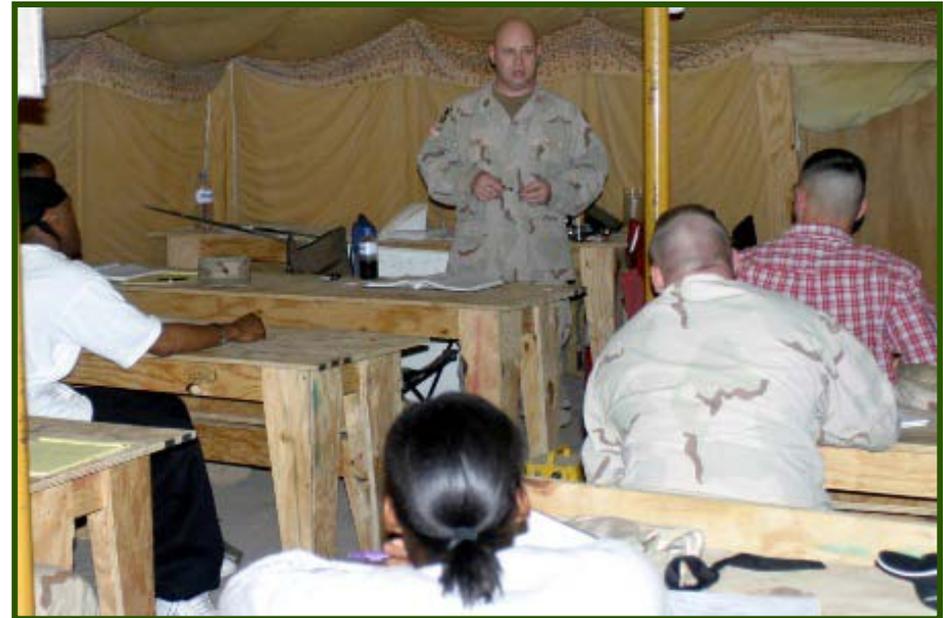


Deliver Instruction

Conference Method Types (Cont.)

Developmental Discussion

Instructor guides the discussion to pool student knowledge and past experience to improve the performance of all students



Deliver Instruction

Conference Method Types (Cont.)

Problem Solving Conference

- The instructor uses the Conference method to find an answer or solution to a problem.
- The instructor encourages free and full student participation.



Deliver Instruction

Conference Elements

- **Short sections of instruction focused on main points**
- **Guide Conference with questions but do not dominate**
- **Maintain order at all times**
- **End the discussion when necessary or appropriate**

Deliver Instruction

Basic Lesson Plan for Conference Method

Introduction

Presentation

Summary

SECTION II. INTRODUCTION

Method of instruction: _____ [for introduction only] _____
Instructor to student ratio is ___:___
Time of instruction (minutes): _____
Media: _____ [State if there is none.] _____

Motivator

Terminal Learning Objective

SECTION III. PRESENTATION

[Presentation Option 1: *Without* Enabling Learning Objectives]

1.

Learning Step/Activity 1 –

Note: The learning step/activity is a one-sentence statement describing the training activity for the course.

SECTION IV. SUMMARY

Method of instruction: _____ [for summary only] _____
Instructor to student ratio is ___:___
Time of instruction (minutes): _____
Media: _____ [State if there is none.] _____

Check on Learning

Determine if the students have learned the material presented by:

- Soliciting student questions and explanations.
- Asking questions and getting answers from the students.
- Providing immediate feedback in context to the material presented and correcting student misunderstandings.

Review/ Summarize Lesson

Transition To Next Lesson

[if applicable.]

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Conference Method: Asking Questions

- The purpose of asking questions is to stimulate student thought and understanding.
- Effective questioning:
 - ▶ Emphasizes teaching points
 - ▶ Provides student ownership in learning
 - ▶ Checks learner understanding



ELO D Summary: Conference Method of Instruction

- Definition of Conference method of Instruction
- Types of conference methods
- Elements of conference method
- Using the basic lesson plan to present the conference method
- Using questions during the conference method
- Conference method presentation

Deliver Instruction

ELO E: Demonstration/PE Method of Instruction

- ACTION:** Deliver instruction using the Demonstration/Practical Exercise method of instruction
- CONDITION:** Given a lesson plan to present, supporting media and materials, a classroom, and time to prepare
- STANDARD:** The student:
- Identified Demonstration/PE method components
 - Developed basic lesson plan

(Continued on the next slide)

Deliver Instruction

ELO E: Demonstration/PE Method of Instruction (Cont.)

- STANDARD:**
- Used questions effectively to check on learning
 - Delivered instruction using the Demonstration/PE method of instruction in accordance with PEC. Presentation must be within +/- 5 minutes of the 40 minute period assigned.

Deliver Instruction

Demonstration Method Defined

- Instructor and/or support personnel show and explain operation or action to students.
- After the Demonstration, the presenter expects the student to perform the operation or action.



Deliver Instruction

Practical Exercise Method Defined

The student must perform the action required by the learning objective under controlled conditions to the established standard.



ELO E Summary: Demonstration/PE Method of Instruction

- Definition of Demonstration method
- Characteristics of Demonstration method
- Definition of PE method
- Characteristics of PE method
- Demonstration/PE method presentation

Deliver Instruction

ELO F: Combined Methods of Instruction

ACTION: Deliver instruction combining the Conference method of instruction and the Demonstration\PE method of instruction

CONDITION: Given a lesson plan to present, supporting media and materials, a classroom, and time to prepare

STANDARD: The student:

- Identified components of the combined methods of instruction
- Develops basic lesson plan

(Continued on the next slide)

ELO F: Combined Methods of Instruction (Cont.)

- STANDARD:**
- Used questions effectively to check on learning
 - Delivered instruction in accordance with the PEC. Presentation must be within +/- 5 minutes of the 50 minute period assigned.



Deliver Instruction

ABIC Combined Methods of Instruction



Conference Method



Demonstration/PE Method

Combined Methods of Instruction

Deliver Instruction

Evaluation of Combined Methods of Instruction

- Review and discussion of the PEC
- Review of requirements for final presentation
- Graduation from this course depends upon final presentation



Deliver Instruction

Module Summary

Elements of Delivering Instruction

- Communicate rules and procedures
- Establish credibility
- Manage media effectively
- Present lesson using the Conference method of instruction
- Present lesson using the Demonstration and PE method of instruction
- Present lesson combining the Conference and Demonstration/PE methods of instruction

(Continued on the next slide)

Deliver Instruction

Module Summary (Cont.)

Performance Evaluation Checklist

- Use of the PEC to evaluate presentations

Performance Evaluation Checklist

Name _____ Subject _____

Presentation: 20 minute 40 minute 50 minute Start Time _____ End Time _____

INTRODUCTION – Must receive a Go on TLO and four of six introduction items GO/NO GO

Motivator GO/NO GO

TLO GO/NO GO

Safety Requirements GO/NO GO

Risk Assessment Level GO/NO GO

Environmental Considerations GO/NO GO

Evaluation GO/NO GO

Instructional Lead-In GO/NO GO

PRESENTATION – Must receive a Go on Safety and four of five Presentation items GO/NO GO

ELO GO/NO GO

Learning steps/activities GO/NO GO

Student Interaction GO/NO GO

Mannerisms GO/NO GO

AAR Format

1. Introduction and rules
2. Review of training objectives
3. What was supposed to happen
4. Relevant procedures (if appropriate)
5. Summary of what actually happened
6. Discussion of why it happened and how to improve
7. Closing comments

Deliver Instruction

Course Closeout

- Fill out Student Evaluation Sheets
- Graduation

