

DEPARTMENT OF  
DEFENSE, VETERANS AND EMERGENCY MANAGEMENT  
Military Bureau  
Joint Force Headquarters, Maine National Guard  
Camp Keyes, Augusta, Maine 04333-0033

MEARNG-DCSOPS-RTI

26 MAR 10

MEMORANDUM FOR Pre-Warrior Leader Course (WLC) Students, Class 10-001, 30APR-2MAY 2010

SUBJECT: Welcome letter for Pre-WLC

1. Congratulations on your selection to attend the Pre-WLC training course. This weekend course will give you a brief overview of WLC and provide you with the skills necessary to be successful in WLC.
2. The following general information is provided:
  - a. **Training Dates:** 30 APR, 1-2 MAY 2010
  - b. **Reporting Time:** NLT 1800, 30 APR 2010
  - c. **Location:** RTI, Building #16 DFAC, Camp Keyes, Augusta, Maine
  - d. **Uniform:** IPFU for In-processing, Classroom Uniform: ACU'S OR BDU'S
  - e. **Quarters:** Barracks or Home of record (**Reservations required for Military Lodging at 626-4219**)
  - f. **Mess:** Provided (**NO evening meal on Friday, 30 APR 2010**)
  - g. **Payroll:** Responsibility of individual's unit of assignment.
3. **In-process Procedure:** You will be in IPFU for the weigh-in. Be prepared to change into ACU'S OR BDU'S after In-processing. You will be assigned to Group A or B during in processing. The following documents will be required at this time:
  - a. DA Form 705, APFT Scorecard showing a passing score within 12 months of start date of course. If you have a permanent profile, bring a copy of your DA Form 3349.
  - b. Copy of orders if you are not on IDT status.
  - c. A completed TRADOC Form 350-18-2-R-E (pre-execution checklist) signed by the Unit Commander.
  - d. ID Card and ID Tags.
4. **Attendance Requirements:** Students must attend all scheduled training and successfully complete all presentations in order to graduate. All students must meet height / weight requirements of AR 600-9. Haircuts and uniforms must meet standards of AR 670-1.
5. **Enclosed Materials:**
  - a. Training Schedule
  - b. Packing List
6. **Point of Contact:** POC is SFC Dale Hatch at 626-4219 or dale.hatch@us.army.mil

Lee R. Vanadestine  
SFC, MEARNG  
Course Manager

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