

DEPARTMENT OF
DEFENSE, VETERANS AND EMERGENCY MANAGEMENT
Military Bureau
Joint Force Headquarters, Maine National Guard
Camp Keyes, Augusta, Maine 04333-0033

PTAE OIC POSITION VACANCY ANNOUNCEMENT: 30 October 2014

POSITION: Pre-Mobilization Training Assistance Elements (PTAE) Chief

LOCATION: Training Branch, Operations, Building 7, Camp Keyes, Augusta, Maine.

SALARY RANGE: FTNG ADSO Title 32, initial orders will run through 30 SEP 15.

CLOSING DATE: 15 November 2014

AREA OF CONSIDERATION: MOS immaterial. Branch qualified MEARNG M-Day captains or majors.

PERMANENT CHANGE OF STATION (PCS): PCS expenses are not authorized as applicant must live within 50 miles of duty location in Augusta, Maine.

DUTIES: Oversee the development and operations of the PTAE. Efforts will be in close coordination with the G3-Training Branch, Mobilization Readiness Office, and units executing pre-mobilization training and other duties as assigned that help build readiness in the Maine Guard.

MINIMUM QUALIFICATION REQUIREMENTS: Each applicant must be physically and medically fit and not on a profile. They must also be branch qualified in their military occupational specialty. Must meet ARNG-HRH Policy Memo requirements for ADOS Operational Support orders in accordance with PPOM 13-020, Guidance for Full-Time National Guard Duty for Operational Support (FTNGD-OS) Performed Pursuant to Title 32 United States Code, Section 502(f), other than Active Guard and Reserve (AGR) Duty/Counter-Drug (CD). Must have less than 15 Years of Active Duty Service.

GENERAL EXPERIENCE: Branch qualified and experienced officer having developed and executed unit training plans and unit training management at the company level. The officer must meet all educational requirements to be considered branch qualified for their rank. Applicants should be knowledgeable of platoon and company level training challenges and pre-mobilization training requirements. The applicant should also have experience with computers, automation systems, Microsoft Office suite and records keeping. Finally, applicants should have experience with conducting unit training assessments or evaluations and lane training development.

SPECIALIZED EXPERIENCE: Applicant should have deployed within a theater of operations. Officers with experience as observer/controller trainer (O/CT) are desired, but not required.

HOW TO APPLY: Applicants should submit a letter of intent with ORB, three previous officer evaluation reports (OER), and a biography to LTC Daniel Curtis at daniel.j.curtis3.mil@mail.mil. The use of government envelopes, postage or facsimile machines to submit applications is prohibited. Calls can be directed to 207-430-5769.

DISSEMINATION: Supervisors, please post to bulletin boards and notify personnel who may be interested. Qualified personnel absent due to ADT, AT, TDY, school, illness, etc., should be notified.


DANIEL J. CURTIS
Lieutenant Colonel, EN
Chief, G3-Training Branch