

**DEPARTMENT OF  
DEFENSE, VETERANS AND EMERGENCY MANAGEMENT  
Military Bureau  
Joint Force Headquarters, Maine National Guard  
Camp Keyes, Augusta, Maine 04333-0033  
(REVISED)  
21 April 2015**

**ACTIVE DUTY GUARD/RESERVE AGR TOUR ANNOUNCEMENT #15-035  
TITLE 32 USC SEC 502 (f)**

**POSITION:** Recruiting & Retention NCO (Statewide)

**GRADE:** NTE SSG (E6)

**SALARY:** Full military pay and allowances are based upon military grade and longevity of applicant selected.

**CLOSING DATE:** 15 May 2015

**AREA OF CONSIDERATION:**

Open to current Maine Army National Guard Soldiers in the rank of Staff Sergeant (E6) or below qualified or eligible to become qualified in MOS 79T and attend SQI4. (Also see Eligibility Requirement below).

**GENERAL:** The Recruiting and Retention Battalion is required to maintain an Order of Merit List (OML) per the guidance in NGR 600-5, paragraph 2-5H. This position announcement is only to establish an Order of Merit List (OML) which will be used to fill vacant recruiting NCO positions within the Recruiting and Retention Battalion. The OML will remain valid for 6 months after approval of the Order of Merit List by the COS, until exhausted, or extended by the TAG.

**MILITARY ASSIGNMENT:** Selected Soldiers from OML will be assigned to an authorized Unit Manning position (in the Soldier's current grade) within the MEARNG Recruiting & Retention Command. Actual duty location will be determined based on needs of the command.

**ELIGIBILITY REQUIREMENT:** Selected individual must be, or be eligible to become, 79T per DA PAM 611-21, within one year of assignment/reassignment.

Physical demands rating and qualifications for initial award of *MOS*.

(1) A physical demands rating--N/A.

(2) A physical profile of 132221.

(3) Qualifying scores.

(a) A minimum score of 110 in aptitude area GT waivable to 100 and 100 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.

(b) A minimum score of 110 in aptitude area GT waivable to 100 and 96 in aptitude area ST on ASVAB tests administered on and after 2 January 2002.

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(4) Meet selection criteria in National Guard Regulations 601-1, 600-200, 600-5, 600-10 and Army Regulations (AR) 601-280 and AR 135-18 as applicable.

(5) Be a high school graduate with diploma; or have one year college with a high school GED with no waiver.

(6) No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.

(7) Formal training: Successful completion of the ARNG Recruiting and Retention Course and the ARNG MOS 79T Conversion Course conducted under the auspices of the Strength Maintenance Training Center, Camp Robinson, AR) is mandatory prior to being awarded the MOS.

(8) No record of disciplinary action under MMCJ or pattern of behavior which indicates a lack of integrity, honesty, character, or which is inconsistent with the human resources NCO position of trust. No conviction or other adverse disposition for criminal offenses listed as a misdemeanor or felony as outlined in AR 601-210, chapter 4. (This criteria cannot be waived)

**ADDITIONAL REQUIREMENTS:**

Must complete a Behavioral Health Interview through MEDCOM with favorable results recorded on a Report of Mental Status Exam DA 3822 to be eligible for the OML.

Mandatory Formal Training, no documented instances in the last 5 years of conduct that reflects adversely on the character, honesty, or integrity of the Soldier. Selected individual will be required to complete an NGB prescribed course at Professional Education Center, Little Rock, Arkansas associated with their Full Time Support position preferably within the first year of employment based on funds availability.

**Non-AGR applicants must:**

- a. Be a member of the Maine Army National Guard.
- b. Have less than 15 years of Active Service (AS).
- c. Be able to meet the physical qualifications outlined in Chapter 3, Army Regulation 40-501. Applicant's Physical Appraisal must be within 12 months of the date of entry on AGR status as well as meet other applicable medical criteria.
- d. Meet height, weight and Army Physical Fitness (APFT) requirements.
- e. No current or pending Adverse Actions
- f. Also see Area of Consideration requirements above.

**SELECTED RESERVE INCENTIVE PROGRAM (SRIP):**

Non-AGR Maine National Guard personnel who are SRIP participants (bonus recipients/student loan repayment program) may have their benefits terminated and/or recouped if selected as a permanent AGR. Applicants should contact the MEARNNG

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Incentive Manager at 430-5922 to determine any possible termination and/or recoupment actions that may result from accepting this position.

**MILITARY OCCUPATION SKILL (MOS) REQUIREMENTS:** A Soldier selected for an R&R NCO position will be removed from the current EPS list if not in CPMOS 79T, or SQI-4. Soldiers selected for R&R NCO position will be required to attend the ARNG Basic R&R Course (4 weeks at NGPEC, Little Rock, Arkansas). Soldiers seeking career progression in the R&R field are encouraged to request CPMOS 79T on a DA 4187 during the regular EPS cycle.

**LENGTH OF TOUR:** An M-Day selected Soldier from the OML will be ordered to AGR status for an initial period of three years. Extension beyond the initial tour is contingent upon the RRB Commander's recommendation and approval of the Adjutant General.

**HOW TO APPLY:**

- Technicians and Traditional (M-Day) applicants, as a minimum will submit an *NGB Form 34-1*, (Application for Active Guard/Reserve Tour) from the following web site [http://www.ngbpdcc.ngb.army.mil/forms/ngbf34\\_1.htm](http://www.ngbpdcc.ngb.army.mil/forms/ngbf34_1.htm) , 23B RPAM Statement, a copy of last ERB, Memo from MEDCOM showing they completed a Behavioral Health screening with positive results, and any documents relating to the job they are applying for.

**\*\*\*Applications will not be accepted without Applicants Signature\*\*\***

Memorandums and Applications must reach the HRO-AGR office **NOT LATER THAN THE CLOSING DATE**. Memorandums and Applications received after the closing date will **NOT** be considered. The inter-office distribution system may be used (no expense incurred to the government). - Current Maine AGR Job announcements are posted on all unit bulletin boards and are available on the internet at <http://www.me.ngb.army.mil/DHR/ANNOUNCEMENTS/DEFAULT.htm> under the "JOBS" link.

- You may deliver your application and other documents **in person**, or **send** them by:
  - **Email (Preferred Method)** to [ng.me.mearng.list.hro-agr-br@mail.mil](mailto:ng.me.mearng.list.hro-agr-br@mail.mil) or
  - Non government fax to MENG-HRO-AGR office at (207) 626-4246, or
  - U.S. mail to "Department of Defense, Veterans, & Emergency Management, ATTN: MENG-HRO-AGR, Camp Keyes, Augusta, ME 04333-0033"

**All Applicants are encouraged to contact HRO office at (207) 430-6025 or (207) 430-5906**

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**to verify receipt of their application prior to the closing date of job announcement unless they have received an email confirmation of receipt from HRO.**

**APPOINTMENT:** The Adjutant General retains exclusive appointment authority. The AGR Selection Board will make no commitment to any applicant prior to review of qualifications. Appointment(s) will be made from the Order of Merit List (OML) as vacancies occur. Upon authorization from the Chief of Staff to fill an R&R vacancy, the Recruiting and Retention Commander will offer the position to the Soldier ranked highest on the OML. Should that Soldier decline the position, it will be offered to the next ranked Soldier on OML until the position is accepted and Soldier declining position will be removed from the OML. Declination by a Soldier for geographic reasons will not remove that Soldier from the OML. The OML will remain valid for 6 months after approval of the Order of Merit List by the COS, until exhausted, or extended by the TAG.

**DISSEMINATION:** Supervisors/Commanders, please post to bulletin boards, read at unit formations and notify personnel who may be interested. Qualified personnel who may be absent during the announcement period due to school, illness, mob, temporary duty, etc., should be notified.

FOR THE HUMAN RESOURCES OFFICER:

\\\\\\\\\\\\SIGNED\\\\\\\\\\\\\\  
CHRISTOPHER A. MERRILL  
CW4, MEARNG  
AGR Manager