

DEPARTMENT OF
DEFENSE, VETERANS AND EMERGENCY MANAGEMENT
Military Bureau
Joint Force Headquarters, Maine National Guard
Camp Keyes, Augusta, Maine 04333-0033

30 October 2014

TECHNICIAN POSITION VACANCY ANNOUNCEMENT #14-136

POSITION: Fuel Distribution System Worker (D0478000) (WG-5413-06) EXCEPTED POSITION

LOCATION: Deputy Chief of Staff, Aviation (DCSAV), AASF, Bangor, Maine

SALARY RANGE: \$38,109 to \$44,411 per annum

CLOSING DATE: 14 November 2014

AREA OF CONSIDERATION:

PERMANENT CHANGE OF STATION (PCS): PCS expenses may not be authorized for this position. Authorization for payment of PCS expenses will be granted only after a determination is made that payment is in the best interest of the Maine National Guard.

DUTIES: See attached duties and responsibilities.

MINIMUM QUALIFICATION REQUIREMENTS: Each applicant must show how they meet the General and Specialized Experience and other requirements listed below; otherwise, the applicant may lose consideration for this job.

GENERAL EXPERIENCE: Experience, education, or training which provided the applicant a basic knowledge of the ground refueling of one or more types of military aircraft, using fixed or mobile fuel distribution systems to receive, store, transfer, and disperse JP-4 and/or AVGAS used in high performance aircraft.

SPECIALIZED EXPERIENCE: Must have nine (9) months experience for the WG-06 level which required the applicant to acquire and apply each of the following knowledge, skills, and/or abilities:

WG-06

1. Knowledge of basic computer skills (i.e., Microsoft Word, Excel).
2. Knowledge of petroleum sampling and testing procedures.
3. Knowledge of current safety regulations.
4. Ability to keep written records in a legible and orderly manner.
5. Ability to perform operator maintenance on fuel trucks and pumping equipment.

SPECIAL REQUIREMENT: MUST HAVE A VALID STATE DRIVER'S LICENSE. This will be verified by Interviewing Official.

OTHER REQUIREMENT: If offered this position, individuals shall complete a pre-placement medical examination as dictated by job hazard. Employees in health hazardous areas are required to participate in the MEARNG Medical Surveillance Program. If the position requires an immediate fill, individuals selected shall complete a baseline medical exam as soon as possible or within 30 days or will be terminated from that position.

COMPATIBILITY CRITERIA: CMF: 91, 92

HOW TO APPLY: Detailed instructions are contained in an Instruction Guide titled "Technician Vacancy Announcement Guide" which should be posted with this vacancy announcement. No special forms are required. Applications must be forwarded Detailed instructions are contained in an Instruction Guide titled "Technician Vacancy Announcement Guide" which should be posted with this vacancy announcement. Applicants may apply using the OF Form 612 Optional Application for Federal Employment, a resume, or any other format they choose. In addition to their basic application, applicants are strongly encouraged to complete ME Form 171, Military Experience and Training Supplement. Applications forwarded to HRO should be no more than eight (8) pages although additional pages may be submitted as necessary. Applications should include written or documented proof of education, training, and work experience deemed necessary to adequately respond to general and specialized experience factors listed in the TPVA. Professional licenses or education transcripts necessary to validate qualifications should be submitted as required in the TPVA. Do not include photo copies of awards (a military ribbon rack or civilian certificate), letters of commendation, enlisted or officer performance reports, Technician performance appraisals, and personal photos unless specifically requested in the TPVA". Applications must be forwarded to: Joint Force Headquarters, ATTN: HRO, Camp Keyes, Augusta, Maine 04333-0033, NOT LATER THAN the closing date. Applications received AFTER the closing date WILL NOT BE CONSIDERED. The use of government envelopes, postage or facsimile machines to submit applications is prohibited. We are allowed to receive facsimiles sent from non-government facsimile machines. The inter-office distribution system may be used. You may also e-mail it to: ng.me.mearng.list.hro-applications@mail.mil

APPOINTMENT: Selectee will be required to participate in Direct Deposit/Electronic Funds Transfer as a condition of employment. The Adjutant General retains exclusive appointment authority for Technicians. No commitment will be made to any nominee prior to a review of qualifications by this office. The Maine National Guard is an Equal Opportunity Employer. All appointments and promotions will be made without regard to race, color, creed, sex, age or national origin.

DISSEMINATION: Supervisors, please post to bulletin boards, read at unit formations and notify personnel who may be interested. Qualified personnel who may be absent during this announcement period due to ADT, AT, TDY, school, illness, etc., should be notified.

FOR THE HUMAN RESOURCES OFFICER:

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LISA M. SESSIONS
CPT, EN
Human Resources Specialist
(Recruitment & Placement/Compensation)

a. INTRODUCTION:

This position is located at an Army Aviation Support Facility (AASF), Army Aviation Flight Activity (AAFA) or Aviation Classification and Repair Activity Depot (AVCRAD) and performs duties involving the ground refueling of one or more types of military aircraft, fixed or rotary winged. Operates fixed and mobile fuel distribution systems to receive, store, transfer and disperse JP-4 and/or AVGAS used in high performance aircraft.

b. DUTIES AND RESPONSIBILITIES:

(1) Receives, stores, and issues aviation gasoline and jet fuel for the facility. Orders fuel under a pre-negotiated government contract with a commercial vendor who provides delivery to the site. Receives fuel and assists in off loading into underground storage facilities. Handles all necessary grounding lines and hoses, monitors gauges, and ensures that proper procedures and safety practices are strictly observed. Ensures proper quantities are received and signs for deliveries. Monitors storage facilities, and ensures they are kept clean and free from conditions which could result in fire or explosion. Ensures that safety regulations are observed by all personnel in the area.

(2) Transfers fuel from storage areas to tanker trucks with a fuel capacity of 2500 to 5000 gallons which are utilized to refuel aircraft. Operates necessary transfer and pumping equipment including valves, pumps, safety lines and hoses; monitors gauges and ensures that safety practices and regulations are strictly observed and enforced. Stands ready to implement emergency procedures if an unsafe condition should arise. Performs operator maintenance on storage facilities as required and performs all required fuel testing procedures. Determines existence of water in storage tanks and drains it. Conducts aqua-glo and milipor tests at required intervals to determine existence of water and sediment in the fuel. Draws required fuel samples from storage and dispensing units and prepares them for shipment to testing laboratories.

(3) Refuels and de-fuels assigned and transient aircraft, both rotary and fixed wing. Operates tactical and/or commercial type fuel trucks on the aircraft ramp parking area. Performs operator maintenance on the refueling truck and associated equipment. Ensures that all aircraft fuel tanks are full to prevent accumulation of explosive vapors. Refueling is normally accomplished shortly after the return of aircraft. Connects grounding cables, operates the pump unit, and handles hoses. Dispenses fuel and enters fuel amount in fuel records and logbooks as required.

(4) May assist authorized firefighters in the performance of fire and crash/reserve duties. May assist Aircraft Mechanics by performing Aircraft Mechanic Helper duties.

(5) Performs other duties as assigned.