

DEPARTMENT OF
DEFENSE, VETERANS AND EMERGENCY MANAGEMENT
Military Bureau
Joint Force Headquarters, Maine National Guard
Camp Keyes, Augusta, Maine 04333-0033

30 April 2014

TECHNICIAN POSITION VACANCY ANNOUNCEMENT #14-055

POSITION: Motor Vehicle Operator (D0843000) (WG-5703-08) EXCEPTED POSITION

LOCATION: USPFO, Warehouse, Camp Keyes, Augusta, Maine

SALARY RANGE: \$36,564 to \$42,679 per annum

CLOSING DATE: 21 May 2014

AREA OF CONSIDERATION:

AREA I- All permanent and indefinite Enlisted (**E6 and Below**) Technicians in the Maine Army National Guard.

AREA II- All Enlisted (**E6 and Below**) members of the Maine Army National Guard.

DUTIES: See attached duties and responsibilities.

PERMANENT CHANGE OF STATION (PCS): PCS expenses may not be authorized for this position. Authorization for payment of PCS expenses will be granted only after a determination is made that payment is in the best interest of the Maine National Guard.

MINIMUM QUALIFICATION REQUIREMENTS: Each applicant must show that they meet the General and Specialized Experience listed below; otherwise, the applicant may lose consideration for this job.

GENERAL EXPERIENCE: Experience, education, or training which demonstrates the applicant's skill in the operation of appropriate vehicles; ability to drive safely, to interpret instructions, specification, etc. (related to motor vehicle operation); knowledge of handling and loading materials, ability to accurately check, count, verify, and sort various items, keep records and logs; ability to meet schedules and deadlines.

SPECIALIZED EXPERIENCE: Must have eighteen (18) months experience for the WG-08 level, which required the applicant to acquire and apply each of the following knowledge, skills, and/or abilities:

1. Skill in operating gasoline or diesel powered trucks or truck tractors with trailer or semi-trailer coupled by use of a turntable (fifth wheel) or pintle (pivot) hook.
2. Skill in using two braking systems along with the gear shift controls.
3. Knowledge of and skill in the use of a turntable or pintle hook.

SPECIAL REQUIREMENT: MUST HAVE A VALID STATE DRIVER'S LICENSE.
This will be verified by Interviewing Official.

OTHER REQUIREMENT: If offered this position, individuals shall complete a pre-placement medical examination as dictated by job hazard. Employees in health hazardous areas are required to participate in the MEARNG Medical Surveillance Program. If the position requires an immediate fill, individuals selected shall complete a baseline medical exam as soon as possible or within 30 days or will be terminated from that position.

COMPATIBILITY CRITERIA: CMF: 88, 92
MOS: 21E, 91B, 92F

SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE:

Study successfully completed in a college, university, technical or vocational school may be substituted for experience at the rate of one year of study (30 semester hours or 20 classroom hours of instruction per week) for 6 months of experience. Courses must be directly related to the work of a Motor Vehicle Operator. **Must provide a copy of an official or unofficial transcript to receive consideration for substitution of specialized experience.**

HOW TO APPLY: Detailed instructions are contained in an Instruction Guide titled "Technician Vacancy Announcement Guide" which should be posted with this vacancy announcement. Applicants may apply using the OF Form 612 Optional Application for Federal Employment, a resume, or any other format they choose. In addition to their basic application, applicants are strongly encouraged to complete ME Form 171, Military Experience and Training Supplement. Applications forwarded to HRO should be no more than eight (8) pages although additional pages may be submitted as necessary. Applications should include written or documented proof of education, training, and work experience deemed necessary to adequately respond to general and specialized experience factors listed in the TPVA. Professional licenses or education transcripts necessary to validate qualifications should be submitted as required in the TPVA. Do not include photo copies of awards (a military ribbon rack or civilian certificate), letters of commendation, enlisted or officer performance reports, Technician performance appraisals, and personal photos unless specifically requested in the "TPVA". Applications must be forwarded to: Joint Force Headquarters, ATTN: HRO, Camp Keyes, Augusta, Maine 04333-0033, NOT LATER THAN the closing date. Applications received AFTER the closing date WILL NOT BE CONSIDERED. The use of government envelopes, postage or facsimile machines to submit applications is prohibited. We are allowed to receive facsimiles sent from non-government facsimile machines. The inter-office distribution system may be used. You may also e-mail it to: ng.me.mearng.list.hro-applications@mail.mil

APPOINTMENT: Selectee will be required to participate in Direct Deposit/Electronic Funds Transfer as a condition of employment. The Adjutant General retains exclusive appointment authority for Technicians. No commitment will be made to any nominee prior to a review of qualifications by this office. The Maine National Guard is an Equal Opportunity Employer. All appointments and promotions will be made without regard to race, color, creed, sex, age or national origin.

DISSEMINATION: Supervisors, please post to bulletin boards, read at unit formations and notify personnel who may be interested. Qualified personnel who may be absent during this announcement period due to ADT, AT, TDY, school, illness, etc., should be notified.

WORK: DSN 626-6017 / COM (207) 430-6017 FAX: DSN 626-4246 / COM (207) 626-4246

FOR THE HUMAN RESOURCES OFFICER:

//s//

CRAIG P. BAILEY
MSG, MEARNG
Human Resources Specialist
(Recruitment & Placement/Compensation)

D0843000

a. INTRODUCTION:

This job is located in an ARNG/ANG National Guard organization. Its purpose is to operate and perform operator maintenance on one or more motor vehicles to transport personnel, supplies, materials or equipment.

b. DUTIES:

(1) Operates primarily straight-in-line trucks which typically have an approximate gross vehicle weight (GVW) of more than 32,000 pounds and/or truck tractors with semi-trailers or full trailers to transport personnel or pick up and deliver supplies, materials or equipment. Incumbent couples and uncouples the truck tractor and semi-trailer or truck and trailer, and connects and disconnects the air brakes and electrical lines. Incumbent maneuvers vehicles within close tolerances when driving and backing over uneven ground, in narrow or congested areas, between buildings and other vehicles, between parked aircraft and when positioning vehicles at loading docks. Driver operates vehicles on interstate highways, winding roads, and steep grades and manipulates the dual braking system to prevent the semi-trailer or trailer from jackknifing. Assures cargo is properly loaded, distributed and secured. Performs operator maintenance on vehicles.

(2) Ensures shipping and accounting documents are with the shipment and reflect actual condition, quantities and type of material. Completes log books, maintenance records, reports and other transportation documents for accurate accounting. May identify, inspect, and segregate equipment or material as it is received for obvious damage and needed repairs.

(3) May perform warehouse work to include issuing receiving and inventorying equipment, supplies and materials; loading and unloading of trucks; storing and pulling warehouse stock; packing and unpacking material; and repairing or replacing items on equipment. May select storehouse locations within the general warehousing plan. Operates electric, gasoline or diesel-powered forklift trucks.

(4) May perform a variety of extensive servicing and light maintenance work on assigned vehicles. May assist in dispatching vehicles or in the issuance of forms, credit cards or military driver's licences.

(5) Performs other duties as assigned.