

DEPARTMENT OF
DEFENSE, VETERANS AND EMERGENCY MANAGEMENT
Military Bureau
Joint Force Headquarters, Maine National Guard
Camp Keyes, Augusta, Maine 04333-0033

25 May 2016

**TECHNICIAN POSITION VACANCY ANNOUNCEMENT #16-068
INDEFINITE POSITION**

POSITION: Police Officer (D215600A) (GS-0083-07) EXCEPTED POSITION

LOCATION: 101st Security Forces Squadron, Bangor, Maine

SALARY RANGE: \$40,033 to \$52,043 per annum **GS-07**

CLOSING DATE: 9 June 2016

AREA OF CONSIDERATION:

AREA I: All permanent and indefinite Enlisted (**E6 & Below**) technicians in the Maine Air National Guard and personnel with reemployment rights to the MeANG positions.

AREA II: All Enlisted (**E6 & Below**) Members of the Maine Air National Guard.

DUTIES: See attached duties and responsibilities.

MINIMUM QUALIFICATION REQUIREMENTS: Each applicant must show that they meet the General and Specialized Experience listed below; otherwise, the applicant may lose consideration for this job.

GENERAL EXPERIENCE: Understanding of the basic principles and concepts of military security forces functions, laws, policies, regulations, rules, procedures, and methods. Also, have general experience performing functions such as weapon systems and resource security, air base defense and law enforcement.

SPECIALIZED EXPERIENCE: Must have nine (12) months experience for the GS-07 level, which required the applicant to acquire and apply each of the following knowledge, skills, and/or abilities:

1. Knowledge of combat arms facilities management, including maintenance, classrooms, firing range structures, munitions buildings, and weapon vaults.

2. Knowledge of principles and techniques of instruction used in combat arms weapons training and firing range instruction.
3. Knowledge of applicable Air Force, Department of Defense law enforcement, and security rules, regulations, instructions, practices, principles and procedures, including force protection, integrated base defense, anti-terrorism, and physical security.
4. Ability to establish effective working relationships with SF branch/section chiefs, contributing to a cooperative working environment and successful mission accomplishments.

OTHER REQUIREMENT:

Must have completed or be able to successfully complete the USAF Combat Arms Technical Training Course within 3 months of hire; the selected Applicant will not instruct on weapons until course is completed.

Employee must successfully complete annual/recurring requirements specified for the position. Courses include: Law of Armed Conflict, Explosive Safety, Professional and Unprofessional relationships, Suicide Awareness and other programs as directed by the Security Forces Commander.

Must possess a valid state driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, Vehicle Operations.

Qualification to bear firearms according to AFI 31-117, Arming and Use of Force by Air Force Personnel. **Must Provide Firearms Qualification Record. AF Form 522.**

Must have as a minimum a current National Agency Check, Security Clearance preferred.

COMPATIBILITY CRITERIA: AFSC: 3P0X1

HOW TO APPLY: Detailed instructions are contained in an Instruction Guide titled "Technician Vacancy Announcement Guide" which should be posted with this vacancy announcement. Applicants may apply using the OF Form 612 Optional Application for Federal Employment, a resume, or any other format they choose. In addition to their basic application, applicants are strongly encouraged to complete ME Form 171, Military Experience and Training Supplement. Applications forwarded to HRO should be no more than eight (8) pages although additional pages may be submitted as necessary. Applications should include written or documented proof of education, training, and work experience deemed necessary to adequately respond to general and specialized experience factors listed in the TPVA. Professional licenses or education transcripts necessary to validate qualifications should be submitted as required in the TPVA. Do not include photo copies of awards (a military ribbon rack or civilian certificate), letters of commendation, enlisted or officer performance reports, Technician performance appraisals, and personal photos unless specifically requested in the TPVA". Applications must be forwarded to: Joint Force Headquarters, ATTN: HRO, Camp Keyes, Augusta, Maine 04333-

0033, NOT LATER THAN the closing date. Applications received AFTER the closing date WILL NOT BE CONSIDERED. The use of government envelopes, postage or facsimile machines to submit applications is prohibited. We are allowed to receive facsimiles sent from non-government facsimile machines. The inter-office distribution system may be used. You may also e-mail it to: ng.me.mearng.list.hro-applications@mail.mil.

APPOINTMENT: Selectee will be required to participate in Direct Deposit/Electronic Funds Transfer as a condition of employment. The Adjutant General retains exclusive appointment authority for Technicians. No commitment will be made to any nominee prior to a review of qualifications by this office. The Maine National Guard is an Equal Opportunity Employer. All appointments and promotions will be made without regard to race, color, creed, sex, age or national origin.

DISSEMINATION: Supervisors, please post to bulletin boards, read at unit formations and notify personnel who may be interested. Qualified personnel who may be absent during this announcement period due to ADT, AT, TDY, school, illness, etc., should be notified.

WORK: DSN 626-6013 / COM (207) 430-6013 FAX: DSN 626-4246 / COM (207) 626-4246

FOR THE HUMAN RESOURCES OFFICER:

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LISA M. SESSIONS
MAJ, EN
Human Resources Specialist
(Recruitment & Placement/Compensation)

PD released as part of CRA 12-1005 - ANG Security Forces Squadron

This position is located in an Air National Guard Wing, Mission Support Group, Security Forces Squadron. The primary purpose of this position is to protect Federal property from hazards such as sabotage, espionage, trespass, theft, fire, and accident or willful damage and destruction. To maintain law and order, preserve the peace, and protect life and civil rights within the jurisdiction of the military installation.

b. DUTIES AND RESPONSIBILITIES:

(1) Performs and enforces the full range of security forces duties within the military installation. Apprehends and detains violators of laws, rules, and regulations and turns them over to the Federal or civil police or other law enforcement officers for arrest and/or posting of collateral. Serves at fixed posts or patrols the installation on foot or in vehicles; responds to alarms, irregularities, and unusual or suspicious circumstances. Responds to calls for emergency assistance to include active shooter, suspicious persons, catastrophic events, scenes of crimes/natural disasters and enemy attacks, and makes apprehensions. Incumbent is required to perform specialized techniques, methods, and procedures to execute search and apprehension; counter terrorist operations; or counter violence posing a threat to public safety. As directed, acts as the on-scene commander for significant and catastrophic events. Performs traffic duty to include directing traffic and escorting dignitaries. Incumbent enforces pertinent administrative rules and regulations governing traffic control, parking, building, or other facility access, and breaches in physical security controls (locks, fences, gates, or other barriers). When enforcing rules and regulations established to accomplish the protective missions, security forces personnel control the movement of persons and protect lives and personal property in and around the identified Federal property. The incumbent carries out related duties such as, escorting persons and valuables; driving emergency vehicles; detecting and reporting potential fire and accident hazards; making preliminary checks of violations; and, preparing reports of incidents or security conditions.

(2) Serves as a Security Forces Dispatcher for the installation. Dispatches personnel and equipment to meet emergency situations. Monitors the locations of all posts, alarm systems, closed circuit television systems and telephone/radio networks. As required, coordinates with civilian police, fire, rescue and emergency units for assistance. Uses computerized information systems to direct patrols, record daily blotter information, and retrieve information through the FBI's National Crime Information Center System. Uses knowledge of the Security Forces Management Information Systems (SFMIS) to retrieve information and complete reports on the systems. Receives, records, and secures confiscated items and evidence. Assures witness statements are properly secured. Keeps reports and complaint records. Prepares shift activity reports. Interviews witnesses and suspects to obtain and verify information. Advises suspects of their rights. Receives and records radio, telephone, and personal messages and instructions involving emergencies, complaints, violations, accidents, and requests for information and assistance. Transmits messages and instructions to officers on patrol and dispatch officers to investigate complaints and assist in emergencies. Interprets directives and instructions and answers general inquiries. Maintains records and prepares reports covering activities and events occurring over the course of a shift.

(3) Performs the full range of Base Entry Controller and commercial vehicle inspection duties. Ensures individuals requesting access to the installation have the proper identification credentials before entering. Conducts random vehicle searches at the privately owned vehicle (POV) gates and conducts thorough searches of all vehicles at commercial gate. Performs random antiterrorism measures in accordance with applicable instructions. Performs over-watch duties as required by force protection conditions. Responsible for Issuing base entry passes (individual and vehicle), and conducts background checks on contractors. Operates vehicle arresting barriers as necessary.

(4) Performs the full range of duties for defending protection level resources (Patrol, Security Response Team (I-SRT & E-SRT)). Defends installation personnel, equipment, and resources from hostile ground attack. Participates in tactical defense postures as a member of a quick reaction force to deny infiltration or attack. Verifies credentials to ensure only authorized personnel, vehicles, and equipment items are permitted in these areas and validates each person's need to access the area. Ensures visitors are informed of applicable security requirements. Operates, monitors, and assesses sensor systems for the area. Responds to all area alarms and makes required notifications. Assesses the origin and cause of intrusion detection system (IDS) alarms in the area and makes required notifications. Implements compensatory measures if all, or part of, the IDS is inoperable and completes documentation required in accordance with IDS operational and maintenance procedures. Detects and eliminates threats to the restricted area; and, detains and apprehends violators. Informs supervisor and central security control/law enforcement desk of any changes or reductions in security safeguards capabilities and physical security aids such as, lights, signs, fencing, barriers, sensors, alarms, and locks. Performs ground defense functions during base contingency operations and exercises. Operates specialized weapons and special purpose equipment such as, night observation devices and portable intrusion detection equipment. Participates in training, exercises, and evaluations to increase proficiency and update skills.

(5) Performs other duties as assigned.

d. OTHER SIGNIFICANT FACTS:

Employee may work an uncommon tour of duty to include nights, weekends, holidays, rotating shifts and subject to recall.

May need to wear special protective clothing such as coats, boots, vests, gas masks, helmets and hearing protection. May be exposed to high levels of noise such as aircraft engines.

The employee may need to travel in military and/or commercial aircraft to perform temporary duty assignments.

This position is covered by the Domestic Violence Misdemeanor Amendment (30 September 1996) of the Gun Control Act (Lautenberg Amendment) of 1968. An individual convicted of a qualifying crime of domestic violence may not perform the duties of this position.

The work may require the employee to drive a motor vehicle. An appropriate, valid driver's license may be required for the position.

Incumbent must know how to operate all Security Forces Vehicles and installed equipment.

Incumbent must maintain current qualifications in the use of required weapons.

Compensatory time is allowed when required to conduct unscheduled work.

Incumbent is exposed to the day-to-day dangers associated with law enforcement and security duties.

This position is designated as mission essential based on local conditions. Mission essential personnel report for duty at normal times when the base is closed or other employees are allowed delayed reporting. Mission essential personnel remain on duty during phased or early release activities.

Incumbent is required to obtain first responder training/certifications in CPR techniques, self-aid buddy care, and first-aid skills and complete annual recertifications.

While wearing protective gear for extended periods of time, employ 'infantry/SWAT' small unit tactics involving weapon fire and maneuvers, with rapid advancing movements between defensive positions. The ability to employ "Active Shooter" response tactics and techniques, as a member of a small team, is required.