

DEPARTMENT OF  
DEFENSE, VETERANS AND EMERGENCY MANAGEMENT  
Military Bureau  
Joint Force Headquarters, Maine National Guard  
Camp Keyes, Augusta, Maine 04333-0033

25 February 2016

**ACTIVE DUTY GUARD/RESERVE AGR TOUR ANNOUNCEMENT #16-031**  
**TITLE 32 USC SEC 502 (f)**

**POSITION:** SURVEY TEAM MEMBER/CBRN NCO

**GRADE:** Not to exceed **SGT/E5** (Also see Area of Consideration)

**LOCATION:** 11<sup>th</sup> CST-WMD (W7LMAA), 1 Armory Road, Waterville, ME 04901

**CLOSING DATE:** 17 March 2016

**AREA OF CONSIDERATION:** Open to currently assigned members of the Maine Army National Guard in the grade of PFC/E-3 Thru SSG/E6 qualified or eligible to become qualified in 74D2R. Staff Sergeant (E6) must be willing to take an administrative reduction to Sergeant (E5) for appointment to this AGR position. Currently on board AGR Soldiers in the rank of SGT/E5 are eligible to apply. (Also see Eligibility Requirements below). Soldiers selected for this position in the rank PFC/E-3 or SPC/E-4 will be incumbent to the position and may be selected and promoted once on a qualified 74D EPS List.

**MILITARY/FULL-TIME ASSIGNMENT:** Maine Army National Guard Soldiers will be assigned in a 74D2R CBRN NCO military and full time position within 11<sup>th</sup> CST-WMD, Waterville, ME.

**ELIGIBILITY REQUIREMENTS:**

Selected individual must **be, or be eligible to become, 74D2R MOS qualified**. If not already qualified, the selected individual must agree to retrain/reclassify as outlined in DA Pam 611-21 within one year of assignment/reassignment.

Note: Award of 74D2R requires normal color vision, a minimum score of 95 in ASVAB aptitude area ST (92 if ASVAB taken between 2Jan02 and 1Jul04; 91 if ASVAB taken after 1Jul04), and a minimum Physical Profile of 122221. For initial award of 74D, selectee must attend resident training at the U.S. Army Chemical, Biological, Radiological and Nuclear School within one year of hire. This is a condition of continued employment.

Mandatory Formal Training, no documented instances in the last 5 years of conduct that reflects adversely on the character, honesty, or integrity of the Soldier.

**Non-AGR MEARNNG applicants** must:

- a. Be a member of the Maine Army National Guard.
- b. SPC/E-4 must have less than 4 years of Active Service (AS). SGT/E-5 Soldiers must have less than 10 years Active Service (AS) and be able to complete 20 years of AS/AGR service before attaining age 60, **OR** sign a statement indicating that they know they will not accrue enough active service for a regular retirement.

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- c. Meet height, weight and Army Physical Fitness (APFT) requirements.
- d. No current or pending Adverse Actions
- e. Also see Area of Consideration requirements above.

**Current AGR Soldiers** wishing to apply must have the concurrence of their chain of command, and have served at least 18 months in their current assignment unless TAG has waived this requirement.

**MANDATORY REQUIREMENTS:**

a. States will ensure that applicants for Title 32 duty as part of a WMD-CST are well informed about the unique requirements associated with this critical duty assignment. Applicants should be provided written information sheets detailing the prerequisites that must be completed before hiring is finalized. These conditions of service will be clearly stated in announcements and advertisements for WMD-CST positions.

b. To qualify for selection to WMD-CST positions, the applicant must:

(1) Complete a physical examination IAW paragraph 9-3 before completion of the hiring process. HAZMAT Technician certification requires that each individual on the WMD-CST maintains the minimum medical standards noted throughout their duty assignment.

(2) Undergo urinalysis drug screen testing upon entry on active duty, and periodic testing while assigned to WMD-CST duty. States will ensure that members of the WMD-CSTs are included in the testing rotation under the local Alcohol and Drug Abuse Prevention Control (ADAPC) program.

(3) Meet AOC/MOS/AFSC qualifications for their duty position within 12 months of their assignment to the unit. An extension may be granted as an exception to policy IAW NGR 600-5 and ANGI 36-101 when WMD-CST training and MOS/AFSC qualification courses cannot both be accomplished in the initial 12 months through no fault of the service member.

(4) Uphold the highest standards of conduct and personal appearance.

(5) Ensure that outside employment, associations and off-duty conduct/activities are consistent with Federal directives on ethics and with State and Federal conflict of interest policies. Commanders must maintain a copy of the written approval for outside employment of AGR members. However, this employment must not impact the unit mission accomplishment or unit readiness.

(6) Agree to minimum three-year tour on the WMD-CST after completion of CSSC.

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(7) If the Soldier holds an alternate MOS identified in the WMD-CST TDA, the State will submit an exception to policy request to the appropriate NGB staff section for approval before hiring action is completed.

(8) Maine Army National Guard Soldiers must have an HIV test completed within twenty four months of the AGR tour start date. Must meet medical qualifications outlined in Chapter 3 AR 40-501. Physical Health Appraisal (PHA) must be within 12 months of entry into AGR program.

(9) Applicants must not be eligible for or be receiving an Immediate Federal Retirement Annuity (Military or civilian).

(10) Complete Anthrax Immunization and Smallpox Vaccination Program as a condition of employment.

(11) Meet the following Medical Requirements

- a. Undergo and pass a pulmonary function test prior to AGR hire date.
- b. Must have Normal Color Vision
- c. Pass an annual Occupational Safety and Health Administration (OSHA) physical exam as required by CFR 1910.129(f).

(12) Reside within a one (1) hour commute from duty location within 6 months of being hired. (PCS move authorized)

(13) Carry a unit phone and be on call 24 hours a day.

(14) Attend Civil Support Skills Course and complete over 500 hours of training outside of the state.

(15) Per NGR 500-3, eligible to obtain a Secret Security Clearance.

(16) Per NGR 500-3, receive a favorable National Agency Check (NAC). Applicants will have a NAC dated within one year of the posting date for this job announcement.

**DUTIES AND RESPONSIBILITIES:** (See attached Position Description)

**LENGTH OF TOUR:** Selected individual will be appointed to AGR status for an initial 3 year tour and will not be eligible for reassignment from WMD-CST without TAG approval. Extension of all AGR Soldiers beyond their initial tour is contingent upon recommendation by the supervisor and final approval by the Adjutant General.

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**SELECTED RESERVE INCENTIVE PROGRAM (SRIP):**

Non-AGR Maine National Guard personnel who are SRIP participants (bonus recipients/student loan repayment program) may have their benefits terminated and/or recouped if selected as a permanent AGR. Applicants should contact the MEARNG Incentive Manager at 430-5922 to determine any possible termination and/or recoupment actions that may result from accepting this position.

**HOW TO APPLY:**

- AGR applicants will submit a memorandum of interest through their Chain of Command to the HRO-AGR office. HRO must receive an emailed copy from the Soldier prior to the closing date.
- Technicians and Traditional (M-Day) applicants, as a minimum will submit an *NGB Form 34-1*, (Application for Active Guard/Reserve Tour) from the following web site [http://www.ngbpdc.ngb.army.mil/forms/ngbf34\\_1.htm](http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm) , 23B RPAM Statement, a copy of last ERB, and any documents relating to the job they are applying for.

**\*\*\*Applications will not be accepted without Applicants Signature\*\*\***

Memorandums and Applications must reach the HRO-AGR office **NOT LATER THAN THE CLOSING DATE**. Memorandums and Applications received after the closing date will **NOT** be considered. The inter-office distribution system may be used (no expense incurred to the government). - Current Maine AGR Job announcements are posted on all unit bulletin boards and are available on the internet at <http://www.me.ngb.army.mil/DHR/ANNOUNCEMENTS/DEFAULT.htm> under the "JOBS" link.

- You may deliver your application and other documents **in person**, or **send** them by:

- **Email (*Preferred Method*)** to [ng.me.mearng.list.hro-agr-br@mail.mil](mailto:ng.me.mearng.list.hro-agr-br@mail.mil) or
- Non government fax to MENG-HRO-AGR office at (207) 626-4246, or
- U.S. mail to "Department of Defense, Veterans, & Emergency Management, ATTN: MENG-HRO-AGR, Camp Keyes, Augusta, ME 04333-0033"

**All Applicants are encouraged to contact HRO office at (207) 430-6025 or (207) 430-5906 to verify receipt of their application prior to the closing date of job announcement unless they have received an email confirmation of receipt from HRO.**

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**APPOINTMENT:** This position will be filled as soon as possible after 29 September 2015 based on available authorized AGR voucher allocation and FY 15 funds. The Adjutant General retains exclusive appointment authority of AGR personnel. No commitment will be made to any applicant prior to review of qualifications by this office. The Maine National Guard is an Equal Opportunity Employer. All appointments and promotions will be made without regard to race, color, creed, sex, age or national origin.

**DISSEMINATION:** Supervisors/Commanders, please post to bulletin boards, read at unit formations and notify personnel who may be interested. Qualified personnel who may be absent during the announcement period due to school, illness, mob, temporary duty, etc., should be notified.

FOR THE HUMAN RESOURCES OFFICER:

\\\\\\\\\\\\\\SIGNED\\\\\\\\\\\\\\  
CHRISTOPHER A. MERRILL  
CW4, MEARNG  
AGR Manager

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**POSITION DESCRIPTION**

1. **POSITION TITLE:** Survey Team Member/CBRN NCO
2. **UNIT IDENTIFICATION:** 11<sup>th</sup> Civil Support Team - Weapons of Mass Destruction – (11<sup>th</sup> CST- WMD)
3. **TDA IDENTIFICATION:** E-5/SGT
4. **AUTHORIZED GRADE:** Not to Exceed SSgt/SGT (E-5)
5. **DUTY SSI/MOS-AFSC:** 74D2R
6. **RELATED EXPERIENCE:** Prior NBC assignments/qualifications desired. Demonstrated leadership ability desired.
7. **SPECIAL REQUIREMENTS:**
  - a. **MILITARY EDUCATION:** See Training Requirements Below.
  - b. **CIVILIAN EDUCATION:**
    - (1) Must be a High School graduate or GED equivalent.
    - (2) Ability to obtain a Secret clearance.
8. **SUPERVISORY CONTROLS:** Receives general and specific guidance from the Commander, Survey Team Leader, and NBC Survey Team Leader.
9. **POSITION DESCRIPTION:**
  - a. Responsible to perform the duties of NBC Team Chief in the event the NBC Team Chief is not available during of a WMD incident.
  - b. Participates in the state of the art detection and sample collection technology training per the Survey Team training schedule.
  - c. Expected to be proficient in NBC antidote administration, safe patient extraction, and crime scene/evidence preservation techniques. Participates in/monitors WMD CST chain of custody (sample transfer) procedures.

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d. Follows the National Institute for Occupational Safety and Health (NIOSH) Guide when responding to incidents utilizing the appropriate respiratory protection.

e. Utilizes the established checklist and code words in reporting the detection, identification and sample collection actions in the Hot Zone/contaminated area.

**10. TRAINING REQUIREMENTS:**

Maine Army National guard selectee will be required to attend 74D reclassification, Civil Support Skills Course (8 weeks), and over 900 hours of individual schooling out of state. This training is in addition to regular unit travel. Applicants must seriously consider the implications of these requirements and the commitment required to be in this unit.