



DEPARTMENT OF DEFENSE, VETERANS AND EMERGENCY MANAGEMENT  
JOINT FORCE HEADQUARTERS, MAINE NATIONAL GUARD  
33 STATE HOUSE STATION  
AUGUSTA, ME 04333-0033

Corrected Version  
13 November 2015

**ANG ACTIVE DUTY GUARD/RESERVE AGR TOUR ANNOUNCEMENT #15-130**

**NATIONWIDE ANNOUNCEMENT**

POSITION: Security Forces Manager

LOCATION: 101st Air Refueling Wing, Bangor, Maine

GRADE: CMSgt/E9

SALARY: Full military pay and allowances, depending upon military grade and longevity of the applicant selected

CLOSING DATE: 19 November 2015

AREA OF CONSIDERATION: This position is open to all enlisted members of the Maine Air National Guard, E8 and above, who are qualified in AFSC 3P071, and enlisted members, E8 and above, who are eligible to become a member of the Maine Air National Guard who are qualified in AFSC 3P071. Also need to meet Eligibility requirements listed below. SMSgt/E8 must currently meet all promotion requirements to apply.

MILITARY ASSIGNMENT: Selected applicants will be assigned to the 101st Security Forces Squadron, Bangor, Maine.

ELIGIBILITY REQUIREMENT: AGR applicants will:

a. Have served at least 12 months in their current assignments unless TAG waives this requirement.

Non-AGR applicants, at the time of entry into the AGR program, will:

b. Meet the Weight/Body Fat Measurement (BFM) standards IAW ANGI 10-248 dated 9 April 2004.

c. Meet the physical qualifications outlined in Air Force Instructions (AFI) 48-123. Medical exam must be within 36 months of entry into AGR program. AF Form 895 must be completed if the medical exam is more than 12 months old.

d. Have an HIV test completed within six months of the AGR tour start date in accordance with ANGI 36-101.

e. Be able to complete 20 years of AD/AGR service before attaining age 60, **OR** sign a statement indicating that they know they will not accrue enough active service for a regular retirement.

f. Not be eligible for or be receiving an Immediate Federal Retirement Annuity (Military or Civilian).

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g. Not have been previously separated for cause from active duty or previous AGR tour.

h. Also meet criteria listed in Area of Consideration above.

LENGTH OF TOUR: Extension beyond their current tour is contingent upon recommendation by their supervisor and final approval by the Adjutant General.

HOW TO APPLY:

a. MeSPM Form 35-03 (Application for ANG Full-Time Military Duty Assignment). *Email applications are preferred.* The forms and job announcements may be found on the MENG web site at <http://www.me.ngb.army.mil/DHR/ANNOUNCEMENTS/DEFAULT.htm> under the "Jobs" link. Select the "AGR" link to get a blank AGR application form.

b. Current Report of Individual Person (RIP)

c. Current Resume

d. Most recent Report of Individual Fitness

-Please submit your application one of the following three ways:

1) Via Email to: [ng.me.mearng.list.hro-agr-br@mail.mil](mailto:ng.me.mearng.list.hro-agr-br@mail.mil). You will receive an email acknowledgement.

*All applications sent via Email must be sent as a full application in one attachment.*

2) Via a non-government fax to HRO-AGR Office at 207-626-4246 or

3) Deliver in person or send by U.S. Mail to:

Department of Defense, Veterans & Emergency Management  
ATTN: MENG- HRO-AGR  
Camp Keyes, Augusta, ME 04333-0033

**\*\*NOT LATER THAN THE CLOSING DATE\*\***

Incomplete applications or applications received after the closing date will NOT be considered. The use of government property, such as envelopes, postage or facsimile machines, to submit applications is prohibited. MENG-HRO-AGR may receive facsimiles sent from non-government facsimile machines. Email or the inter-office distribution system may be used (where no expense is incurred by the government). Be accurate and thorough on the MeSPM Form 35-03 as this is used to determine your qualifications.

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IT IS THE APPLICANT'S RESPONSIBILITY TO ENSURE THEIR APPLICATION IS COMPLETE.

DUTIES AND RESPONSIBILITIES: See Attached

APPOINTMENT: These positions will be filled by qualified applicants as soon as possible. The Adjutant General retains exclusive appointment authority of AGR personnel. No commitment will be made to any applicant prior to review of qualifications by this office. The Maine National Guard is an Equal Opportunity Employer. All appointments and promotions will be made without regard to race, color, creed, sex, age or national origin.

DISSEMINATION: Supervisors/Commanders, please post to bulletin boards, read at unit formations and notify personnel who may be interested. Qualified personnel who may be absent during the announcement period due to school, illness etc., should be notified.

FOR THE HUMAN RESOURCES OFFICER:

////////SIGNED////////  
CHRISTOPHER A. MERRILL  
CW4, MEARNG  
AGR Manager

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Major Duties: This position functions as the Base Chief of Security Police. Supervises and manages security police programs and activities of 25-45 full-time personnel at a National Guard Base, to include installation security, air base ground defense, conventional weapon systems security, law enforcement, training, resource protection, information security, personnel security, industrial security, wartime information security, and security classification management. Plans, organizes, and directs security police activities. Plans, organizes and directs activities and programs to support base activities such as; security, resource protection, law enforcement, and information security programs. Develops base security operation plans, confrontation management plans, base defense plans, information security programs and resource protection plans. Develops security annexes to other operational or contingency plan, to include deployment of personnel and individual and unit equipment. Develops and implements policies to ensure program effectiveness and efficient use of personnel and equipment. Develops detailed procedures and instructions for such functions as prevention of unauthorized entry of restricted areas and mission essential resources, use of personnel and equipment to defend bases in hostile environments or from terrorist attacks, protection of National Guard resources, enforcement of military law and order, and protection of national security information. Operates and administers base security training programs. Plans for the employment of electronic and other physical security equipment to ensure the most efficient and economical mix of manpower and equipment to achieve required levels of security consistent with existing threat levels. Initiates programming and budgeting actions for initial acquisition, modification, and replacement of security police facilities, vehicles, equipment, and other resources. Establishes performance standards and controls for cost effective use of security police personnel and material. Supervises security police activities. Assigns and directs security police personnel in normal and emergency operations, including security, law enforcement, and air base defense; crash and disaster control activities; and civil or internal disorders. Insures adequate coverage for shift supervision. Oversees and evaluates subordinate flight's performance and that of the supervisors. Directs the conduct of training programs to meet local and mobility mission requirements. Conducts, evaluates, and critiques exercises. Ensures professional standards of performance within security police activities through management, supervisory, and inspection programs. Coordinates security police activities. Advises and coordinates with commanders on security, air base defense, law enforcement, and information security matters. Coordinates the activities of other units which have responsibilities during emergency security or local ground defense operations. Coordinates with other military services and civil agencies on security, air base defense, and law enforcement; mutual support agreements; and host-tenant agreements. Performs technical security police functions. Analyzes security and law enforcement reports and statistics. Review reports of activities occurring during tour of duty. Evaluates the employment of security police weapons to ensure maximum effectiveness. Evaluates the deployment and employment of electronic sensor systems to ensure maximum effectiveness in their installation and use. Conducts staff meetings; and frequently visits activities or work centers for which responsible. Monitors and directs security police programs. Monitors

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DOD, State, and Air Force training standards. Analyzes newly developed equipment and weaponry. Initiates programming and budgeting actions for acquisition, modification, and replacement of security police facilities, vehicles, and equipment. Monitors security police programs through inspections, reporting systems, and observation. Evaluates programs by recording, charting, and analyzing the status of discipline, reports of crimes, security violations, and traffic incidents. Determines adequacy of facilities, equipment, and procedures used to account for, store, transmit, and destroy classified material. Monitors and evaluates reporting dealing with compromise of classified information and personnel program documents which includes the special security files.