

DEPARTMENT OF  
DEFENSE, VETERANS AND EMERGENCY MANAGEMENT  
Military Bureau  
Joint Force Headquarters, Maine National Guard  
Camp Keyes, Augusta, Maine 04333-0033

14 February 2014

**ACTIVE DUTY GUARD/RESERVE AGR TOUR ANNOUNCEMENT #14-015**  
**TITLE 32 USC SEC 502 (f)**

**POSITION:** CBRN NCO

**GRADE:** Not to exceed **SSgt(Air)/SGT(Army)/E5** (Also see Area of Consideration)

**LOCATION:** 11<sup>th</sup> CST-WMD (W7LMAA), 1 Armory Road, Waterville, ME 04901

**CLOSING DATE:** 10 March 2014

**AREA OF CONSIDERATION:** Open to currently assigned members of the Maine Air or Maine Army National Guard in the grade of TSgt/E6(Air) and SSG/E6(Army) and below qualified or eligible to become qualified in AFSC 3E951(Air) or 74D2R(Army) . Airmen above the grade of SSgt/E5 or Army above the rank of SGT/E-5 must be willing to take an administrative reduction to SSgt/SGT for appointment to this AGR position. (Also see Eligibility Requirements below).

**MILITARY/FULL-TIME ASSIGNMENT:** Selected applicants will be placed on a 6 month Order of Merit List and selected as vacancies become available within the six month OML. Maine National Guard Airmen selected from the OML will be assigned administratively in SEC2 of the JFHQ's MEANG, and full time as an E5 CBRN NCO. Army National Guard Soldiers will be assigned in a 74D2R CBRN NCO military and full time position within 11<sup>th</sup> CST-WMD, Waterville, ME.

**GENERAL:** The 11<sup>th</sup> WMD-CST will maintain an Order of Merit List (OML) and fill entry level unit vacancies in the order Soldiers are placed on the list. This position announcement is only to establish an Order of Merit List (OML) which will be used to fill vacant entry level Survey Team Member positions within the 11<sup>th</sup> WMD-CST located at the Waterville Armory, Waterville, Maine. The OML will remain valid for 6 months after approval of the Order of Merit List by the COS, until exhausted, or extended by the TAG.

**ELIGIBILITY REQUIREMENT:**

Airmen- Selected individual must **be, or be eligible to become qualified in AFSC 3E951**. If not already qualified, the selected individual must agree to retrain/reclassify as outlined in ANGI 36-101, para 5.2 within one year of assignment/reassignment. An AF Form 2096 will be submitted signed by the Airmen acknowledging that he/she must meet this requirement.

Note: Award of 3E951 requires normal color vision, ability to lift at least 50 pounds, a minimum score of 58 in aptitude area G and a minimum Physical Profile of 222221.

Army- Selected individual must **be, or be eligible to become, 74D2R MOS qualified**. If not already qualified, the selected individual must agree to retrain/reclassify as outlined in DA Pam 611-21 within one year of assignment/reassignment.

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Note: Award of 74D2R requires normal color vision, a minimum score of 95 in ASVAB aptitude area ST (92 if ASVAB taken between 2Jan02 and 1Jul04; 91 if ASVAB taken after 1Jul04), and a minimum Physical Profile of 122221. For initial award of 74D, selectee must attend resident training at the U.S. Army Chemical, Biological, Radiological and Nuclear School within one year of hire. This is a condition of continued employment.

**Applicants must:**

- a. Be a member of the Maine National Guard.
- b. Have less than 15 years of Active Duty Service and be able to complete 20 years of AD/AGR service before attaining age 60, **OR** sign a statement indicating that they know they will not accrue enough active service for a regular retirement.
- c. Maine National Guard members must meet the following physical requirements:  
Maine National Guard Airmen- Must meet medical qualifications outlined in Air Force Instructions (AFI) 48-123. Medical exam must be within 36 months of entry into AGR program. AF Form 895 must be completed if the medical exam is more than 12 months old.  
Maine Army National Guard Soldiers- Must meet medical qualifications outlined in Chapter 3 AR 40-501. Physical Health Appraisal (PHA) must be within 12 months of entry into AGR program.
- d. Maine National Guard Airmen must have an HIV test completed within six months of the AGR tour start date in accordance with ANGI 36-101. Maine Army National Guard Soldiers must have an HIV test completed within twenty four months of the AGR tour start date.
- e. Applicants must not be eligible for or be receiving an Immediate Federal Retirement Annuity (Military or civilian).
- f. MENG Physical Fitness requirements:  
Maine National Guard Airmen are subject to the provisions of AFI 36-2905, Fitness Program. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR Program. Physical Fitness Training and Testing will be ongoing. Maine Army National Guard Soldiers must meet Army Physical Fitness Standards. Army applicants must provide a DA Form 705 dated within the past 12 months. Applicants will be expected to meet the Army Physical Fitness Standards within three (3) months of being assigned to the unit. Physical Fitness Training and Testing will be ongoing.
- g. Complete Anthrax Immunization and Smallpox Vaccination Program as a condition of employment.
- h. Undergo and pass a pulmonary function test prior to AGR hire.
- i. Must have Normal Color Vision
- j. Reside within a one (1) hour commute from duty location within 6 months of being hired. (PCS move authorized)
- k. Carry a unit phone and be on call 24 hours a day.
- l. Attend Civil Support Skills Course and complete over 500 hours of training outside of the state.
- m. Pass an annual Occupational Safety and Health Administration (OSHA) physical exam as required by CFR 1910.129(f).
- n. Per NGR 500-3, obtain a Secret Security Clearance.

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o. Per NGR 500-3, receive a favorable National Agency Check (NAC). Applicants will have a NAC dated within one year of the posting date for this job announcement.

p. Must meet height and weight requirements and must not be flagged for adverse or personnel actions.

**Current MENG AGR Soldiers and Airmen** wishing to apply must have the concurrence of their chain of command, and have served at least 12 months in their current assignment unless TAG has waived this requirement.

**DUTIES AND RESPONSIBILITIES:** (See attached Position Description)

**LENGTH OF TOUR:** If the selected individual is not AGR he/she will be appointed to AGR status for an initial tour not to exceed Army- 3yr, Air- 6 years. Extension of all AGR Soldiers beyond their initial tour is contingent upon recommendation by the supervisor and final approval by the Adjutant General.

**HOW TO APPLY:** All applicants must submit the following:

***Maine Air National Guard Applicants:***

a. MeSPM Form 35-03 (Application for ANG Full-Time Military Duty Assignment). ***Email applications are preferred.*** The forms and job announcements may be found on the MENG web site at <http://www.me.ngb.army.mil/DHR/ANNOUNCEMENTS/DEFAULT.htm> under the “Jobs” link.

Select the “AGR” link to get a blank AGR application form.

b. **Current Report of Individual Person (RIP) – Through Virtual MPF**

c. **Current Resume**

d. **Most recent Report of Individual Fitness**

[https://www.my.af.mil/affms/cfm/fms/index.cfm?FuseAction=Fitness\\_Home](https://www.my.af.mil/affms/cfm/fms/index.cfm?FuseAction=Fitness_Home)

***Maine Army National Guard Applicants:***

A Completed Police Records Check application (DD Form 369 from the following web site

<http://www.dtic.mil/whs/directives/infomgt/forms/eforms/dd0369.pdf> ).

- **AGR applicants will also submit a memorandum of interest through their Chain of Command to the HRO-AGR office.**

- **Technicians and Traditional (M-Day) applicants, as a minimum will also submit an *NGB Form 34-1*, (Application for Active Guard/Reserve Tour) from the following web site**

[http://www.ngbpcdc.ngb.army.mil/forms/ngbf34\\_1.htm](http://www.ngbpcdc.ngb.army.mil/forms/ngbf34_1.htm)

- **All applicants MUST submit a current resume and last (3) NCOERs (if applicable).**

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- Memorandums and Applications must reach the HRO-AGR office NOT LATER THAN THE CLOSING DATE. Memorandums and Applications received after the closing date will NOT be considered. The inter-office distribution system may be used (no expense incurred to the government).
- Current Maine AGR Job announcements are available on the internet at <http://www.me.ngb.army.mil/DHR/ANNOUNCEMENTS/DEFAULT.htm> under the "JOBS" link. Select the "AGR" link to get a blank AGR application form (NGB Form 34-1).
- You may deliver your application and other documents **in person**, or **send** them by:
  - **Email** (*Preferred Method*) to [ng.me.mearng.list.hro-agr-br@mail.mil](mailto:ng.me.mearng.list.hro-agr-br@mail.mil), or
  - **Non government fax** to MENG-HRO-AGR office at (207) 626-4246, or
  - **U.S. mail** to "Department of Defense, Veterans, & Emergency Management, ATTN: MENG-HRO-AGR, Camp Keyes, Augusta, ME 04333-0033"

**APPOINTMENT:** The Adjutant General retains exclusive appointment authority. The AGR Selection Board will make no commitment to any applicant prior to review of qualifications. Appointment(s) will be made from the Order of Merit List (OML) as vacancies occur. Upon authorization from the Chief of Staff to fill a 11<sup>th</sup> WMD-CST unit vacancy, the 11<sup>th</sup> WMD-CST Commander will offer the position to the Soldier ranked highest on the OML. Should that Soldier decline the position, it will be offered to the next ranked Soldier on OML until the position is accepted and Soldier declining position will be removed from the OML. The OML will remain valid for 6 months after approval of the Order of Merit List by the COS, until exhausted, or extended by the TAG. MENG Soldiers and Airmen accepting a position are required to reside within a one (1) hour commute from duty location within 6 months of being hired and will be authorized a PCS move.

**DISSEMINATION:** Supervisors/Commanders will post to bulletin boards, read at unit formations, and notify any and all qualified personnel who may be interested.

*The Maine National Guard is an Equal Opportunity Employer.*

FOR THE HUMAN RESOURCES OFFICER:

////////signed/////////  
CHRISTOPHER A. MERRILL  
CW3, MENG  
AGR Manager

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**POSITION DESCRIPTION**

1. **POSITION TITLE:** Survey Team Member/CBRN NCO
2. **UNIT IDENTIFICATION:** 11<sup>th</sup> Civil Support Team - Weapons of Mass Destruction – (11<sup>th</sup> CST- WMD)
3. **TDA IDENTIFICATION:** OML/TBD
4. **AUTHORIZED GRADE:** Not to Exceed TSgt/SGT/E-5
5. **DUTY SSI/MOS-AFSC:** 3E951/74D2R
6. **RELATED EXPERIENCE:** Prior NBC assignments/qualifications desired. Demonstrated leadership ability desired.
7. **SPECIAL REQUIREMENTS:**
  - a. **MILITARY EDUCATION:** See Training Requirements Below.
  - b. **CIVILIAN EDUCATION:**
    - (1) Must be a High School graduate or GED equivalent.
    - (2) Ability to obtain a Secret clearance.
8. **SUPERVISORY CONTROLS:** Receives general and specific guidance from the Commander, Survey Team Leader, and NBC Survey Team Leader.
9. **POSITION DESCRIPTION:**
  - a. Responsible to perform the duties of NBC Team Chief in the event the NBC Team Chief is not available during of a WMD incident.
  - b. Participates in the state of the art detection and sample collection technology training per the Survey Team training schedule.
  - c. Expected to be proficient in NBC antidote administration, safe patient extraction, and crime scene/evidence preservation techniques. Participates in/monitors WMD CST chain of custody (sample transfer) procedures.
  - d. Follows the National Institute for Occupational Safety and Health (NIOSH) Guide when responding to incidents utilizing the appropriate respiratory protection.

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e. Utilizes the established checklist and code words in reporting the detection, identification and sample collection actions in the Hot Zone/contaminated area.

**10. TRAINING REQUIREMENTS:**

Maine National Guard Airmen selectee will be required to attend 3E951 reclassification, Civil Support Skills Course (8 weeks), and over 500 hours of individual schooling out of state. This training is in addition to regular unit travel. Applicants must seriously consider the implications of these requirements and the commitment required to be in this unit.

Maine Army National guard selectee will be required to attend 74D reclassification, Civil Support Skills Course (8 weeks), and over 900 hours of individual schooling out of state. This training is in addition to regular unit travel. Applicants must seriously consider the implications of these requirements and the commitment required to be in this unit.