

DEPARTMENT OF
DEFENSE, VETERANS AND EMERGENCY MANAGEMENT
Military Bureau
Joint Force Headquarters, Maine National Guard
Camp Keyes, Augusta, Maine 04333-0033

5 August 2013

TECHNICIAN POSITION VACANCY ANNOUNCEMENT #13-083

POSITION: Motor Vehicle Operator (D0843000) (WG-5703-08) EXCEPTED POSITION

LOCATION: USPFO, Warehouse, Camp Keyes, Augusta, Maine

SALARY RANGE: \$36,564 to \$42,679 per annum

CLOSING DATE: 19 August 2013

AREA OF CONSIDERATION: First consideration will be given to all qualified permanent and indefinite Maine Army National Guard Enlisted Technicians who apply. In the event no selection is made from the initial Promotion and Placement Certificate, concurrent consideration will be given to qualified Maine Army National Guard Enlisted personnel who apply.

DUTIES: See attached duties and responsibilities.

MINIMUM QUALIFICATION REQUIREMENTS: Each applicant must show that they meet the General and Specialized Experience listed below; otherwise, the applicant may lose consideration for this job.

GENERAL EXPERIENCE: Experience, education, or training which demonstrates the applicant's skill in the operation of appropriate vehicles; ability to drive safely, to interpret instructions, specification, etc. (related to motor vehicle operation); knowledge of handling and loading materials, ability to accurately check, count, verify, and sort various items, keep records and logs; ability to meet schedules and deadlines.

SPECIALIZED EXPERIENCE: Must have eighteen (18) months experience for the WG-08 level, which required the applicant to acquire and apply each of the following knowledge, skills, and/or abilities:

1. Skill in operating gasoline or diesel powered trucks or truck tractors with trailer or semi-trailer coupled by use of a turntable (fifth wheel) or pintle (pivot) hook.
2. Skill in using two braking systems along with the gear shift controls.

3. Knowledge of and skill in the use of a turntable or pintle hook.

OTHER REQUIREMENT: MUST POSSESS A VALID MAINE STATE DRIVER'S LICENSE. This **MUST** be stated on your application.

COMPATIBILITY CRITERIA: CMF: 88, 92
MOS: 21E, 91B, 92F

SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE:

Study successfully completed in a college, university, technical or vocational school may be substituted for experience at the rate of one year of study (30 semester hours or 20 classroom hours of instruction per week) for 6 months of experience. Courses must be directly related to the work of a Motor Vehicle Operator. **Must provide a copy of transcript to receive consideration for substitution of specialized experience.**

SELECTED RESERVE INCENTIVE PROGRAM (SRIP): Non-Technician Maine National Guard personnel who are SRIP participants (bonus recipients/student loan repayment program) may have their benefits terminated and/or recouped if selected as a permanent military Technician. Applicants should contact the MEARNG Incentive Manager to determine any possible termination and/or recoupment actions that may result from accepting this position.

POTENTIAL ADMINISTRATIVE FURLOUGH: A temporary non-duty, non-pay status, is being proposed under the authority of TPR 715 and the Budget Control Act of 2011. Selected/hired individual may be subject to the pending government furlough.

HOW TO APPLY: Detailed instructions are contained in an Instruction Guide titled "Technician Vacancy Announcement Guide" which should be posted with this vacancy announcement. Applicants may apply using the OF Form 612 Optional Application for Federal Employment, a resume, or any other format they choose. In addition to their basic application, applicants are strongly encouraged to complete ME Form 171, Military Experience and Training Supplement. Applications forwarded to HRO should be no more than eight (8) pages although additional pages may be submitted as necessary. Applications should include written or documented proof of education, training, and work experience deemed necessary to adequately respond to general and specialized experience factors listed in the TPVA. Professional licenses or education transcripts necessary to validate qualifications should be submitted as required in the TPVA. Do not include photo copies of awards (a military ribbon rack or civilian certificate), letters of commendation, enlisted or officer performance reports, Technician performance appraisals, and personal photos unless specifically requested in the TPVA". Applications must be forwarded to: Joint Force Headquarters, ATTN: HRO, Camp Keyes, Augusta, Maine 04333-0033, NOT LATER THAN the closing date. Applications received AFTER the closing date WILL NOT BE CONSIDERED. The use of government envelopes, postage or facsimile machines to submit applications is prohibited. We are allowed to receive facsimiles sent from non-government facsimile machines. The inter-office distribution system may be used. You may also e-mail it to: ng.me.mearng.list.hro-applications@mail.mil

APPOINTMENT: Selectee will be required to participate in Direct Deposit/Electronic Funds Transfer as a condition of employment. The Adjutant General retains exclusive appointment authority for Technicians. No commitment will be made to any nominee prior to a review of qualifications by this office. The Maine National Guard is an Equal Opportunity Employer. All appointments and promotions will be made without regard to race, color, creed, sex, age or national origin.

DISSEMINATION: Supervisors, please post to bulletin boards, read at unit formations and notify personnel who may be interested. Qualified personnel who may be absent during this announcement period due to ADT, AT, TDY, school, illness, etc., should be notified.

WORK: DSN 626-6017 / COM (207) 430-6017 FAX: DSN 626-4246 / COM (207) 626-4246

FOR THE HUMAN RESOURCES OFFICER:

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CRAIG P. BAILEY
MSG, MEARNG
Human Resources Specialist
(Recruitment & Placement/Compensation)

D0843000

a. INTRODUCTION:

This job is located in an ARNG/ANG National Guard organization. Its purpose is to operate and perform operator maintenance on one or more motor vehicles to transport personnel, supplies, materials or equipment.

b. DUTIES:

(1) Operates primarily straight-in-line trucks which typically have an approximate gross vehicle weight (GVW) of more than 32,000 pounds and/or truck tractors with semi-trailers or full trailers to transport personnel or pick up and deliver supplies, materials or equipment. Incumbent couples and uncouples the truck tractor and semi-trailer or truck and trailer, and connects and disconnects the air brakes and electrical lines. Incumbent maneuvers vehicles within close tolerances when driving and backing over uneven ground, in narrow or congested areas, between buildings and other vehicles, between parked aircraft and when positioning vehicles at loading docks. Driver operates vehicles on interstate highways, winding roads, and steep grades and manipulates the dual braking system to prevent the semi-trailer or trailer from jackknifing. Assures cargo is properly loaded, distributed and secured. Performs operator maintenance on vehicles.

(2) Ensures shipping and accounting documents are with the shipment and reflect actual condition, quantities and type of material. Completes log books, maintenance records, reports and other transportation documents for accurate accounting. May identify, inspect, and segregate equipment or material as it is received for obvious damage and needed repairs.

(3) May perform warehouse work to include issuing receiving and inventorying equipment, supplies and materials; loading and unloading of trucks; storing and pulling warehouse stock; packing and unpacking material; and repairing or replacing items on equipment. May select storehouse locations within the general warehousing plan. Operates electric, gasoline or diesel-powered forklift trucks.

(4) May perform a variety of extensive servicing and light maintenance work on assigned vehicles. May assist in dispatching vehicles or in the issuance of forms, credit cards or military driver's licences.

(5) Performs other duties as assigned.

