MENG Foundation Fund Grant/Bridge Loan Application (Page 1 of 2)

Last Name:	**First Name**
Unit:	**Home Address:**
Email:	**Contact Phone #**

Acknowledgement of Foundation Fund Conditions

The Maine National Guard Foundation Fund was established and is maintained through the generous donations of the communities and its citizens to assist military members in emergency situations.

There are three options to request funds and further guidelines are provided in the Standard Operating Procedures:

1 - The fund provides bridge loans which must be paid back within 90 days and require verification that funds are forthcoming which will enable the individual to make payment.

2- The fund provides grants which do not require repayment however should the individual find themselves in a position which enables them to make contributions back to the fund this is certainly welcome.

3- The fund provides special grant consideration for catastrophic situations.

When considering if the request meets the intended foundation criteria or for assistance in determining which type of request to submit units should consider the following.

-Will the situation be fixed with a grant or is it a temporary fix to a bigger issue?
-Should a meeting with the financial planner be a requirement as a condition to receive this grant?
-Is this an emergency? What type - Catastrophic? Health and Welfare?
-What are the circumstances that led to the emergency?
-What other resources have they attempted to utilize (savings, outside agencies, professional services)?

Requests will be submitted through the service member's respective chain of command and signed off as indicated below. **Requests must provide as much detail as possible to explain the extent of the emergency to support the request**. **Items that must accompany the request are**: copies of bills requesting payment to verify the emergency/need, account numbers and phone numbers as appropriate if needed to make payment since payments are made to vendors and not individuals as often as possible and any other documents that help support the request. **REQUEST MUST GO THRU THE CHAIN OF COMMAND TO THE MENG FAMILY PROGRAM OFFICE**

I have read and understand the above conditions with regard to any funds received from the "The Foundation."

Service Member _____ Date _____

FOR BRIDGE LOANS ONLY: _____ (REQUIRED INITIALS) I EXPRESSLY AGREE THAT THE FUND COUNSEL MAY DISCUSS MY LOAN, THE STATUS OF MY LOAN AND THE BALANCE DUE WITH THE CHAIN OF COMMAND FOR PURPOSES OF COLLECTION.

First Line Commander or Designated Official _____ Approve ___ Diaspprove ____ Abstain Date _____

Next in Chain of Command _____ Approve ___ Diaspprove ____ Abstain Date _____

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INCOME	
Service Member	
• Gross Civilian Pay:	
• Gross Military Pay:	
• Other Income	
Spouse/Significant Other	
• Gross Civilian Pay:	
• Other Income:	
Other Income in Household: **(child support, roommates, etc.)**	
Total All income:	
LIQUID ASSETS	
Savings & cash:	
EXPENSES	
Total Monthly Expenses:	

Have you met with the MENG Personal Finance Counselor prior to this submission? Circle One: Yes or No

Are you willing to meet with the MENG PFC about this situation? Circle One: Yes or No

Have you received a loan or grant in the past?
Circle One: Yes or No
Date: _____ Amount: _____ Repaid: Yes or No

Grant Request	
Amount:	
Circle One: Non Deployed Dep/Mob Catastrophic	

Bridge Loan Request	
Amount:	
Date of Repayment:	
Source of Repayment:	

SITUATION

Please use the space below to describe your emergency/immediate need fully using the questions on page one as a guide. This information will allow the Foundation Fund Council to respond appropriately.

Please feel free to use additional pages to explain your situation

Rev Date 8/15/11