

Volunteer Code of Conduct and Confidentiality Statement

The National Guard Volunteer Family Program is dedicated to providing services and training to military families. The National Guard Volunteer Family Program has traditionally demanded and received the highest ethical performance from its volunteers. In an effort to maintain the high standard of conduct expected and deserved by the military families and to enable the Family Program to continue to offer services required, the National Guard Volunteer Family Program operates under the following Code of Conduct and Confidentiality Statement, applicable to all volunteers.

Volunteer Code of Conduct

- a. I will conduct myself in a professional manner at all times.
- b. I will refrain from using inappropriate language and gestures.
- c. I will not use the National Guard, National Guard Volunteer Family Program name, emblem, endorsement, services, or property of the National Guard Volunteer Family Program unless authorized.
- d. I will not publically utilize any National Guard affiliation in connection with the promotion of partisan politics, religious matters, or positions on any issue.
- e. I will not disclose any confidential National Guard Volunteer Family Program information.
- f. I will consider information as privileged and not for public knowledge.
- g. I will not operate or act in any manner which is contrary to the best interests of the National Guard or the United States Armed Services.
- h. I will not enter into any financial agreements with the Family Program.
- i. I will not obligate the Family Program to provide any services without prior approval.
- j. I will not make false statements against the National Guard or United States Armed Services.

Volunteer Confidentiality Agreement

I understand that in my volunteer role for the National Guard, I may have access to confidential information.

I agree that I shall not disclose any such confidential information maintained by the National Guard to any unauthorized person, and I will adhere to the confidentiality guidelines of the National Guard.

I hereby agree and promise to abide by the above Code of Conduct and Confidentiality agreements.

I understand that failure to adhere to the Code of Conduct and Confidentiality agreements could be cause for termination from my volunteer position.

Volunteer Signature

Print Name: _____

Date

Witnessed by:

Print Name: