

# Resource Planning Checklist

Date of event \_\_\_\_\_

Location of event \_\_\_\_\_

Start time of event \_\_\_\_\_

End time of event \_\_\_\_\_

## Potential Funding of the event

- FRG Informal Fund       MWR Funds **(Unit must submit proper paperwork)**       Unit Fund  
 Fundraising (Commander has signed the appropriate Fundraising Request form and unit has in binder and FRSA has copy on file)

## Equipment requested from Family Program Office

(Must be requested in advance and is first come first serve)

- Xbox System     Bounce House     Little Feet Stompers     Big Feet Stompers     Radio Control Cars  
 Kayaks     Large Coolers     Sports Equipment     40 Cup coffee pots     Board Games/Decks of cards  
 Arts & Crafts (pending availability)     Karaoke Machine

## Volunteer Recognition

- Engraving of plates through Family Program     Engraved gift up to \$25.00 maximum per volunteer

## Vendors Support

(Must be requested at least 30 days in advance)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Family Readiness Support Assistant (FRSA)                    | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Family Assistant Center (FAC)                                | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Youth Coordinator  | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Military One Source (MOS) <b>Participants 50 plus</b>        | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Personal Finance Counselor (PFC) <b>Participants 50 plus</b> | <input checked="" type="checkbox"/> <b>1:1 Space</b> | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Military Life Consultants (MFLC) <b>Participants 50 plus</b> | <input checked="" type="checkbox"/> <b>1:1 Space</b> | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Transition Assistance Advisor (TAA)                          | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Martin's Point   | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Metlife Dental   | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Tricare  | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> VA   | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Hero2Hire (H2H)  | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Employer Support of the Guard Reserve (ESGR)                 | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Education  | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Operational Security (OPSEC)                                 | <input type="checkbox"/> Presentation                |   |
| <input type="checkbox"/> Suicide Prevention   | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Substance Abuse Prevention                                   | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Sexual Assault Response                                      | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Behavioral Health  | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> Survivor Outreach Services                                   | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |
| <input type="checkbox"/> AMVET/VFW/American Legion                                    | <input type="checkbox"/> Presentation                | <input type="checkbox"/> Resource table |

Does FRSA have a copy on file to request resources needed?     Yes     No