OPERATION: MILITARY KIDS

DVEM - Family Program Office
State House Station #33
Augusta, Maine 04333-0033

Youth Camp 2007 Adult Volunteer Registration

The Maine National Guard Youth Camp is designed to offer an active, healthy environment where Guard children will grow in confidence, character, and friendships with other Guard children. Activities include rappelling, archery, kayaking, confidence course, overnight bivouacs, arts & crafts, hiking, and swimming.

The 7th Annual Maine Guard Youth Camp will be held in **TWO** sessions for 2007:

WEEK	DATE	CAMP	CAMPERS' AGES
(1)	8-14 July	Day Camp	Children ages 5-8 on 1 July 2007
		Youth Camp	Children ages 9-12 on 1 July 2007
		Cadet Program	Children ages 13-14 on 1 July 2007
(2)	5-11 August	Day Camp	Children ages 5-8 on 1 July 2007
		Youth Camp	Children ages 9-12 on 1 July 2007
		Cadet Program	Children ages 13-14 on 1 July 2007

Each session will take place at Bog Brook Training Site, Gilead, ME and is open to Guard Kids and volunteers. "Guard Kids" are children (whether natural, adopted, or step children) of a current member of the Maine National Guard. In an effort to embrace children of deployed military members, an exception will be made for children of deployed Reserve units in Maine. Volunteers (Adult Staff) are selected from military members and their families.

We are now accepting applications for Adult Staff members. Applications must be received at the address above no later than **1 April 2007** to be considered. A selection committee will review applications and will notify you NLT 15 April 2007 of selection/non-selection. It is preferred that children and parents are not placed together in the same cabin. This allows the child to grow independently and also frees the parent to concentrate on the many responsibilities he or she may have. Adult Staff will be selected based on availability and the needs of the Youth Camp. We strongly suggest you state ALL the positions you'd like to work, but realize that we may offer you a different position, and sometimes the staffing changes last minute. Please remain flexible.

Please make sure that the week you volunteer to work is a week that you will be available. Please speak with your supervisor and make arrangements to take that time **BEFORE** you apply for the position. Each year we have several last minute cancellations that really affect how camp is staffed. Many of those issues could have been avoided by proper planning between the volunteer and his/her supervisor.

All adult Staff must be trained before camp. Adult Staff will need to attend 1 training session, usually held at night in Portland, Augusta and Bangor. The time/date/location of these sessions will be sent to you in your welcome packet.

Reporting time for Adult Staff for each camp is Noon the day before camp begins. Additional training, set up, and in-processing will take place during that time. If your child is a camper, they will be able to arrive at camp on Saturday with you, but the camper in-processing doesn't happen until Sunday afternoon.

Day Camp will be offered for volunteers with children ages 5-8. The hours of operation will be 7 a.m. thru 5 p.m. Please submit a Camper Application and activity fee for each child enrolling in Day Camp. If you wish to be a cabin counselor, you should not bring a Day Camper. Your job is very demanding and your assigned campers will need your full attention. If you bring a Day Camper of the opposite gender you will need to have sleeping arrangements of your own, i.e. camper, tent, or hotel down the road, and you will not be able to be a cabin counselor.

All volunteers must return a DD Form 369 (Police Check request) with their application. Applicants must fill out blocks 1-9 and sign Block 11.

Thank you for your interest in the Maine National Guard Youth Camp. If you have any questions regarding Camp, please contact the Family Program office at 1-800-581-9989 or (207) 626-4384. You can also e-mail us at YouthCamp@me.ngb.army.mil.

Encl
Application

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I would like to volunteer for:	Category: (Check all that apply)
____ Adult Staff Session 1 – 8-14 July 2007 ____ Adult Staff Session 2 – 5-11 August 2007 ____ Adult Staff No preference (either week)	☐ I was mobilized in FY06 ☐ I was mobilized in FY07 ☐ I was staff/JC at Bog Brook before ☐ First time staff at Bog Brook ☐ My child will be at camp

NAME: _____ _____ _____ _____
FIRST **MI** **LAST** **SOCIAL SECURITY NO**

_____ _____ _____ _____
"NICK" NAME **GENDER** **DATE OF BIRTH** **DAY TIME PHONE**

_____ _____ _____ _____
STREET ADDRESS **CITY** **STATE** **ZIP CODE**

E-MAIL ADDRESS: _____

Unit of Assignment/Affiliation(or Souse's unit): _____

Your Rank (if applicable): _____ **Army or Air:** _____

Military Occupation (if applicable): _____

Civilian Occupation: _____

Have you ever been convicted of a crime against children? _____
(NOTE: A routine police file check will be completed on all camp staff)

List child(ren) who will be attending as a *Camper or Cadet*:

_____

List child(ren) who will be in the *day camp*: (5-8 years of age) _____

Do you have any special dietary needs: _____

Please indicate any physical restrictions/allergies: _____

MAJOR YOUTH CAMP POSITIONS:

Youth Counselor
Cadet Counselor
Kitchen Staff
Administrative Personnel
Activities Personnel (Archery, Kayak, Hike, overnight, etc)
Daycare provider (children age 5-8 – daytime only)
Logistics Personnel (bus driver, supply, etc)
Medical Personnel

Please indicate which Youth Camp position(s) [ABOVE] most interest you:

1st Preference: _____

2nd Preference: _____

3rd Preference: _____

WILL YOU BE BRINGING YOUR OWN SLEEPING EQUIPMENT? YES_____ NO_____
IF YES, CAMPER SIZE:_____ TENT_____

WILL YOU NEED QUARTERS TO SLEEP? YES_____ NO_____ IF YES, WILL YOU BE HAVING YOUR CHILDREN SLEEP WITH YOU THAT ARE NOT CAMPERS? YES_____ NO_____ (this is for planning purposes)

I have read the above information and understand that I am volunteering to be a staff member at a camp that focuses on Children of the Military. I understand that I will be expected to be a mentor and will act appropriately at all times. This also includes refraining from alcohol and illegal drug use; the only exception being smoking which is allowed in a smoking area at the sand pit. I understand that by volunteering, I am accepting a responsibility to provide for a safe and enjoyable experience for these children, and that responsibility sometimes calls for long days. I have made arrangements to get the necessary time off to attend camp, and will finalize the plans when I receive the welcome packet. I understand a police background check will be run on all volunteers selected to work at camp.

_____	_____	_____
Printed Name	Signature	Date

PRIVACY ACT STATEMENT
Authority: 10 USC 3012 and 48 FR 25503, June 6, 1983
Disclosure: Voluntary, however, failure to furnish the information may result in non-selection for a youth camp position.
Principal Purpose: To maintain a file of Youth Camp volunteers and to provide volunteers with any available reimbursement for their volunteer expenses.
Routine Use: Maintain a volunteer data base.

PRIVACY ACT STATEMENT

AUTHORITY: USC 301, 10 USC 8012 and EO 9397

PRINCIPAL PURPOSE: To prepare photographs for news media stories written by military civilian news media reporters to recognize the achievements of participants, members of the Army and Air National Guard, and the Maine National Guard Family Program.

ROUTINE USE: Information may be disclosed to Maine National Guard and National Guard Bureau agencies plus bonfire civilian news media organizations. Once published information is considered public domain.

DISCLOSURE IS VOLUNTARY: Releases of this nature are used, not only to recognize achievements of members, participants, and the Family Program but to act as a catalyst for enhancing public understanding of the military in general as a vital part of our free society.